



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: September 25, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- As part of the Comprehensive Plan Update staff is required to draft a Report of Accomplishments. This report outlines the progress the City has made on the Short Term Work Program created in 2011. This will be posted on the website once accepted by the Atlanta Regional Commission.
- A pre-application meeting was held for the project Roadway Operations and Parking Along and Around Potter Avenue. Three local firms participated.
- The City has a number of wayfinding signs along U.S. Highway 278. The City requested placement of another in Georgia Department of Transportation (GDOT) ROW at the corner of Maple Street and U.S. Highway 278. GDOT informed the City that signage may not advertise private businesses in GDOT ROW. The City is looking for alternative options for the placement of a wayfinding sign.
- The deliverables from the Community-Wide Historic Resources Survey have been received. City staff is reviewing the products and will make final comments to the consultant.
- Mayor Elmore, City Manager Brown and Finance Director Turner attended a meeting with the DeKalb Municipal Association to discuss House Bill (HB) 215 approved into legislation on May 4, 2015. HB 2015 enables DeKalb County to call for a referendum to levy up to one percent sales tax through a Special Purpose Local Option Sales Tax (SPLOST). In addition, voters may also approve applying 100 percent of the Home Option Sales Tax revenue to property tax relief. The SPLOST and the Existing Home Option Sales Tax referendums must be adopted by majority vote for either to apply.
- Willis Park is closed and under construction for improvements. Staff and the construction administrator held two walkthroughs with residents to view the layout of the pathway. Several items were changed from the original layout based on suggestions during the walkthrough.

- In order to receive federal transportation funds, the City of Avondale Estates must be Local Administered Projects (LAP) Certified. The LAP Certification process requires that City staff submit an application and participate in an interview at GDOT. Based on those two efforts the City needed to show that it met all criteria associated with LAP Certification. The City received notification that it is now LAP Certified until September 2018. _The City recently applied for federal transportation funds through the Atlanta Regional Commission to complete the U.S. Highway 278 Re-Design Project, which was a priority one project in the Downtown Master Plan. The City would not be awarded grant funds for this, and possibly other projects, if it was not LAP Certified.

PUBLIC SAFETY

- Sgt Thomas met with City Planner Stevens and Doug Blanchard in reference to Jack's Rabbit Run that will be run in cooperation with AutumnFest on Saturday, October 3. The race includes a 5K and one mile fun run on the residential streets of Avondale Estates. [Registration is now open for both races.](#) Day of registration begins at 7:30 a.m. for both the one mile and 5K races. The one mile run begins at 8:30 a.m. followed by the 5K at 9 a.m. Check the event [Facebook page](#) for more information and a course map.
- National Prescription Drug Take-Back Day is Saturday, September 26, from 10 a.m. to 2 p.m. Officers of the Avondale Estates Police Department (AEPD) will be onsite at City Hall to collect unused, unwanted prescription drugs and help residents safely rid their homes of these medications. AEPD will also accept pet medications and medical devices including syringes. Visit the Drug Enforcement Administration [website](#) for more information about the program.

PUBLIC WORKS

- Assisted in the Citywide Yard Sale.
- Removed several dead limbs from trees throughout the City.
- Removed overgrowth from stop sign on Kensington Road.
- Installed wheel stops for additional parking at City owned property on Franklin Street.
- Removed fallen limb from the point at Lake Avondale and had an arborist inspect all trees in the area.
- Site Visits - 19
- Sign Violations - 20
- Grass Violations - 2

- Household Waste Removed - 24 tons
- Yard Waste Removed - 9 tons
- Special Pickups - 9