



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: September 18, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- City staff presented an overview of activities in Avondale Estates and conducted a tour at the Annual Manager's meeting of the Main Street Program. Staff provided a forty-five minute presentation and an hour and thirty minute tour of local businesses. The owners of each business were present to answer questions.
- The City of Albany New York requested information on the City's Community Promotion Program. Staff answered the City of Albany staff planner's questions and sent the City's application and review criteria.
- The deliverables from the Historic Properties Citywide Survey have been received and staff is reviewing them for completeness. When the documents are deemed complete they will be available to the public.
- Trainers from CivicPlus were onsite this week to train staff on the new website functions before the site is launched.
- Willis Park is closed for renovations but a new temporary pathway has been created for the safe commute of the Avondale Estates students attending The Museum School. Enter the park via the steps on Dartmouth Avenue. Check out this [time-lapse video](#) of a walk down the pathway!

PUBLIC SAFETY

- All Avondale Estates Police Department (AEPD) personnel were recertified in Cardiopulmonary Resuscitation (CPR) and the use of the Automated External Defibrillator (AED). Recertification is a mandatory requirement for officers once every two years.
- SSgt. Brown was awarded the Management Certification by Georgia Peace Officers Standards and Training. The Management Certification is the second highest of the six certifications awarded in the Georgia law enforcement career field.

- Cpl. Conroy rode and evaluated Morning Watch (evening) personnel in duty performance activities. Cpl. Conroy is the Department Training Officer who is responsible for all training of AEPD personnel as well as training for the citizens of the community.

PUBLIC WORKS

- Removed dead trees on Sussex Road and the corner of Lake and Franklin Streets.
- Cut weeds and treated area at the pocket park on Berkeley Road.
- Performed maintenance and added mulch to Fairfield Plaza.
- Cut temporary walking path at Willis Park.
- Site Visits - 15
- Sign Violations - 22
- Grass Violations - 2
- Household Waste Removed - 22 tons
- Yard Waste Removed - 6 tons
- Special Pickups - 8