



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: January 10, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- Grant funds are available through the Department of Natural Resources Historic Preservation Division for brick and mortar projects. The City is drafting an application to rehabilitate Carl's Corner.
- The Downtown Master Plan Draft Plan has been drafted. Staff is working with the consultant to revise the draft which will be reviewed by the Board of Mayor and Commissioners and the community.
- The City has been selected as a finalist for the Atlanta Business Chronicle's Atlanta's Healthiest Employers Award (second year in a row). The winners will be announced on Friday, February 14, 2014.
- Two ribbon cuttings were held for new businesses in the City. City Gate Dance Theatre located at 2864 Franklin Street and One Three Fitness located at 32-A North Avondale Road.
- Staff is researching the possibility of obtaining "ON LOAN" from The Atlanta History Museum the original painting of the Tudor Village by Wilbur G. Kurtz painted in 1926.
- The City held a City wide informational meeting on coyotes. A representative from the Georgia Department of Natural Resources spoke on coyote behavior, biology, habitat, management options and question and answers. The audio of the meeting can be listened to on the City website at:
www.avondaleestates.org/agendas.html.

PUBLIC SAFETY

- Officer Prentice attended the “DUI Detection & Standardized Field Sobriety Testing” course offered by the DeKalb County Police Department. The 3-day course instructs officers in the detection of impaired drivers as well as how to be proficient in administering the state recognized Field Sobriety Testing techniques.
- The department completed end of year reports for 2013 and began constructing files and programs for 2014.
- The monthly Command Staff Meeting was conducted; during which training, 2013/2014 budget, personnel and other items were discussed.

PUBLIC WORKS

- Several areas throughout the City were treated with sand and salt for icing.
- Public Works Department helped and assisted several residents with shutting off water valves resulting in busted pipes due to the cold temperatures.
- Contacted DeKalb Watershed Division regarding a sewer issue on South Avondale Road.
- All City parks were inspected.
- Site Visits-6
- Parking Violations-9
- Sign Violations-29
- Household Waste Removed-22 tons
- Yard Waste Removed-32 tons
- Special pick-ups-4