



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: April 3, 2015

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- Main Street Director Stevens attended one day of the National Main Street Conference in Atlanta, which is required by the Main Street Program.
- The US 278 Roadway Improvement Grant is in the final drafting stage. The City is working with the consultant to complete the application based on the last community meeting. This will include a cost estimate and roadway sections.
- The Easter Egg Hunt and Dog Parade planning is complete. The event will be held on April 4<sup>th</sup> from 10 a.m. to 12 p.m.
- Held a ribbon cutting for Presidential Auto Source, a new business at 2748 East College Avenue. Presidential Auto Source services include paint and body work, collision repair, frame damage (full restoration), oil changes, tune ups, window tinting, rims and tires, and TV and audio. They offer a 10% discount to all veterans and waive insurance deductibles. They can be reached at 404-492-5846.
- Walked the pocket park between Berkeley Road and Kensington Road with several homeowners that have requested the clearing of invasive growth in the area.
- Sealed bids were opened for the Willis Park site improvements. There are six bids that range from \$548,445.65 to \$1,209,573.00 which does not include the play equipment. Bids are being reviewed as the play equipment bids will be completed in the upcoming weeks. The goal is to discuss in May with the BOMC. Read more information on the City website here: <http://www.avondalestates.org/willispark.html>.

- Finalized the website RFP and posted it on the City website here: <http://goo.gl/Ukyspl>.
- The City announced plans for a Tami and Jess Willadsen Memorial Picnic at Lake Avondale at noon on Sunday, April 12. This picnic will take place all around Lake Avondale and has no set end time or agenda; residents are encouraged to come whenever they'd like and stay for as long as they'd like. Bring blankets, food, lawn games (Frisbee, cornhole, croquet, etc.), family, and friends, and enjoy a casual get-together in the great outdoors in memory of Tami and daughter Jess.
- Hosted the State of the City at City Hall. Mayor Pro Tem Terry Giager gave the main address, recapping City news and accomplishments over the past year and previewing what's in store for the rest of 2015. Mann Mechanical and Garage Door Studio received Best in Business awards; resident Diane Mahaffey received Special Recognition for organizing the community effort for the purchase and installation of lights along the Tudor Village roofline; late residents Sandra Varian and Claudia D. Lowery received In Memoriam honors; and Mayor Pro Tem Giager was thanked for all of his hard work, especially over the past six months. Five City Hall, Public Works and AEPD staff members also received special appreciation awards for their work. View event photos on the City's Facebook page here: <http://goo.gl/F38Xof>.

## **PUBLIC SAFETY**

- Investigator Gillis attended the monthly meeting of the Atlanta Metropol Fraud Group, conducted at the United States Federal Reserve Bank in Atlanta and hosted by Security Director Phasteus Brooks. The meeting was attended by federal, state and local law enforcement as well as members of private corporate security departments. The main topic of the meeting dealt with the newly discovered ways that thieves are using to steal from up-to-date versions of A.T.M. machines.
- Ofcr. Beatty attended the 24-hour P.O.S.T. (Peace Officers Standards and Training) approved "DUI Detection and Standardized Field Sobriety Testing" course. The course was conducted at the Georgia Public Safety Training Center (GPSTC) in Forsyth and is designed for peace officers who are responsible for enforcing DUI laws. Officers are trained in the National Highway Traffic Administration's recommended standardized field sobriety testing process, which consists of administering the Horizontal Gaze Nystagmus (HGN), Walk and Turn, and One-Leg Stand examinations.
- Week #3 of the Citizens Police Academy was conducted. The topic of the session was "Courts and the Law." In addition to the classroom portion of instruction, a mock trial was conducted by Municipal Court Judge Nicholas and City Court Solicitor Stevens. The classroom instruction addressed the court system from the Municipal Court of Avondale Estates up to and including the U.S. Supreme Court.

- AEPD personnel assisted with the Museum School's March 28 Explorer Dash and Fun Run.
- The monthly Command Staff Meeting was conducted. Items discussed were current year budget expenditures, personnel, upcoming training and scheduled events.

### **PUBLIC WORKS**

- Trimmed switchgrass, cleaned landscaping beds and added pine straw around Lake Avondale.
- Continued to lay mulch in the abelia hedges along S. Avondale Road.
- Contacted DeKalb Watershed regarding a pothole between 17 and 19 Berkeley Road.
- Repaired pothole at the intersection of Fairfield Drive and S. Avondale Road.
- Site Visits-17
- Sign Violations-27
- Household Waste Removed-28 tons
- Yard Waste Removed-4 tons
- Special pick-ups-4