



HISTORIC PRESERVATION COMMISSION

Monday, November 2, 2020

6:00 p.m.

Via Zoom

Action Minutes

Members Present: Christine McMahan, Chair
Frank Brown
Jason Swichtenberg
Debbie Toole, Consultant

Staff Present: Shari Hillman
Caryl Layton
Rebecca Long
Ken Morris

Item 1. Meeting Called to Order:

- Christine McMahan called the meeting to order.

Item 2. Approval of Minutes from October 5, 2020 regular meeting.

- Jason Swichtenberg made a motion to approve the minutes.
- Frank Brown seconds the motion.
- All are in favor.

Item 3. Old Business: None

Item 4. Consent Agenda:

- 9 S. Avondale Road – Subi George – extend the house’s front porch roof at one side to cover an existing section of porch that includes an accessible ramp.
 - Subi George-owner was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve the application as submitted.
 - Frank Brown seconds the motion.
 - All were in favor.

Item 5. New Business:

- 23-Side Lakeshore Drive – Lee Macenczak - construction of a new accessory building at the rear of the vacant lot.
 - Lee Macenczak-owner was present at this meeting.

- Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Frank Brown made a motion to approve the application as submitted with the following conditions:
 - Lapboard shall be smooth horizontal
 - Shingles shall be asphalt
 - Windows shall have wood frames
 - Doors shall be wood
 - Jason Swichtenberg seconds the motion.
 - All were in favor.
- 27 Clarendon Avenue – Samuel Harris - (1) replace six existing windows on the house’s front and left side elevations. (2) replace the existing wood siding on the enclosed porch, the upper-floor gable end of each side elevation, and the rear shed dormer.
 - Samuel Harris-owner was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Frank Brown made a motion to approve the application as submitted with the following conditions:
 - Cement board around the windows on the front and side have the equivalent of T1-11
 - Jason Swichtenberg seconds the motion.
 - All were in favor.
- 29 Clarendon Avenue – Sarah & Erik Spalvins - (1) replacement and expansion of a front-elevation screened porch and addition of a porch arbor, (2) replacement of the rear deck with a new screened porch and deck, (3) replacement of the front walkway with a new walkway that includes steps at the sidewalk, and (4) addition of a new pathway along the side yard into the rear yard and a new rear courtyard.
 - Erik Spalvins-owner was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Frank Brown made a motion to approve the application with the following conditions:
 - Changes to the rear side of the home are approved as submitted.
 - The applicant will resubmit plans for the front elevation shed roof as well as the width of the paved landing at the front porch.
 - The width of the front walkway is approved with a maximum of 3-5 feet wide.
 - The height of the retaining wall and columns shall not exceed 3 feet.
 - The width of the side yard path shall be reduced to 4 feet.
 - Jason Swichtenberg seconds the motion.
 - All were in favor.

- 63 Wiltshire Drive – Bob & Susan Stewart - (1) widen the existing driveway along its east side. (2) construct new retaining walls on both sides of the driveway. (3) extend a 2-foot-wide strip of granite pavers along the east side of the driveway apron between the public sidewalk and the street curb in order to control erosion.
 - Bob Stewart-owner was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve the application as submitted with the following conditions:
 - Retaining walls height not to exceed 36 inches.
 - Frank Brown seconds the motion.
 - All were in favor.

- 77 Berkeley Road - Kristi Kolbensvik - (1) enclose the screened porch at the house's northeast front corner with windows. (2) replace the front porch's existing wrought-iron post and railings. (3) replace the house's existing asphalt shingle roofing with new architectural asphalt shingle roofing.
 - Kristi Kolbensvik-owner was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve the application as submitted with the following conditions:
 - Screens of the porch shall be on the exterior side of the windows.
 - The frame of the glass panels shall be constructed of wood.
 - Frank Brown seconds the motion.
 - All were in favor.

Item 6. Other items deemed appropriate for discussion: None

Item 7. Adjournment

- Frank Brown made a motion to adjourn the meeting.
- Jason Swichtenberg seconds the motion.
- All were in favor.