



**BOARD OF MAYOR AND COMMISSIONERS
REGULAR MEETING
SEPTEMBER 29TH, 2020
6:30 p.m.
VIA ZOOM**

ACTION MINUTES

Members Present: Jonathan Elmore, Mayor
Brian Fisher, Mayor Pro Tem
Lisa Shortell, Commissioner
Lionel Laratte, Commissioner
Dee Merriam, Commissioner

Staff Present: Patrick Bryant, City Manager
Paul Hanebuth, Asst. City Manager
Shannon Powell, Asst. City Manager
Rebecca Long, Communications Manager
Gina Hill, City Clerk
Stephen Quinn, City Attorney

Item #1 Meeting Called to Order

Item #2 Adoption of Agenda

- Mayor Elmore moved to adopt. Commissioner Laratte seconded. All ayes.

Item #3 Approval of Minutes:

- August 19th work session
- August 24th regular meeting
- August 31st public hearings/special called meeting
- September 3rd special called work session
- September 15th special called meeting
- September 16th work session

- Mayor Elmore moved to engross the minutes. Commissioner Shortell seconded. All ayes.

Item #4 **First Reading of the 2020 Budget Amendment Ordinance**
Using the same procedure as last year, staff is proposing to amend the 2020 budget to accurately reflect revenue and expenditures.

Item #5 **Contract Extension to Re-evaluate Tier 1 and Tier 2 Homes**
Lord Aeck Sargent completed the rewrite of the Historic Preservation Guidelines adopted by the Board of Mayor and Commissioners (BOMC) last month. This is an extension of that contract to conduct a survey of historic residential properties.

- Mayor Pro Tem Fisher moved to adopt. Commissioner Shortell seconded. All ayes.

Item #6 **Conditional Use Permits**

There are currently two applications for consideration. One is for a brewery at 120 Olive Street, suite 500-600. The other is for a pharmacy at 4 N. Clarendon Avenue, the former location for Sunbrimmer Records.

- Commissioner Laratte moved to approve the brewery application. Commissioner Shortell seconded. All ayes.
- Commissioner Laratte moved to approve the pharmacy application. Mayor Pro Tem Fisher seconded. All ayes.

Item #7 **Resolution for Rights-of-Way Contract**

This would authorize the City Manager to contract with BM&K Construction and Engineering for rights-of-way acquisition services in relation to future infrastructure projects, including US 278 Complete Streets.

- Commissioner Shortell moved to approve. Commissioner Merriam seconded. All ayes.

Item #8 **Third and Final Reading of Amendment to Ordinance to Regulate Payment of Sanitation Fees**

Proposed addition to Chapter 9 of the Code of Ordinances to clarify the definition of "business unit" as it applies to co-working spaces.

- Mayor Pro Tem Fisher made a motion to approve. Commissioner Shortell seconded. All ayes.

Item #9 **CARES Act Spending Resolution**

City staff recommends using these funds to replenish money spent on Covid-related expenses.

- The BOMC unanimously voted to approve this resolution.

Item #10 **First Reading of the Lake Avondale Advisory Board (LAAB) Ordinance**

The City Attorney determined that a section of the ordinance governing the LAAB is invalid and needs to be revised.

Item #11 Public Comment: None

Item #12 **Executive Session – Real Estate**

- Commissioner Shortell moved to enter executive session. Commissioner Laratte seconded. All ayes.
- Commissioner Merriam moved to exit executive session. Commissioner Laratte seconded. All ayes.

Item #13 **Adjournment**

- Commissioner Shortell moved to adjourn. Commissioner Laratte seconded. All ayes.