

**BOARD OF MAYOR AND COMMISSIONERS
EXECUTIVE SESSION
SPECIAL CALLED WORK SESSION
September 13th, 2018
8:30 to 10:15 a.m.**

MINUTES

Members Present: Jonathan Elmore, Mayor
Brian Fisher, Mayor Pro Tem
Adela Yelton, Commissioner
Lionel Laratte, Commissioner
Lisa Shortell, Commissioner

Staff Present: Gina Hill, City Clerk

Item No. 1 Meeting Called to Order

Item No. 2 Adoption of Agenda
Commissioner Laratte moves to adopt. Commissioner Shortell seconds. Mayor Pro Tem Fisher moves to enter into executive session. Commissioner Laratte seconds. All ayes.

Item No. 3 **Executive Session – Personnel**

Commissioner Shortell moves to exit executive session. Mayor Pro Tem Fisher seconds. All ayes.

Item No. 4 **2018 Strategic Planning Review and Update**

The Board of Mayor and Commissioners (BOMC) will revisit their Strategic Planning Retreat from the beginning of this year. They will discuss what's been accomplished and give any updates.

Commissioner Yelton says it's time to revisit items from the Strategic Planning Retreat that was in January and see if all the goals still make sense. There was an update on infrastructure, such as re-establishing the downtown street grid. Commissioner Shortell says that project will continue for several years probably. The zoning rewrite will at least bleed over into 2019 as well. Mayor Pro Tem Fisher says this is a good time to get the rewrite into the budget process. There was discussion about the balance of using resources for infrastructure in the downtown area versus the residential portion of the City. While discussing storm water in the residential area, Mr. Fisher said it should be re-evaluated after the Kensington Road retention pond is complete to see what effect it has. Mayor Elmore suggested next year having Skyline Engineering prioritize

storm water projects needed in the downtown area. Ms. Shortell reminded the group that there were minor things that could be done to improve downtown storm water drainage. Mr. Fisher says he envisions storm water improvements being made in downtown as it gets developed. They discussed what businesses, if any, are most effected by flooding currently. The group decided to combine streetscape guidelines into the zoning update. There was discussion of the storm water fund and grants. An Intragovernmental Agreement (IGA) between the BOMC and Downtown Development Authority (DDA) continues to be a priority, they agree. The group discussed adding it to an upcoming meeting agenda. It was agreed that the DDA's roles and responsibilities being conveyed to the public might be better in the communications category. Ms. Shortell says she believes joint meetings with the DDA should happen before budgeting every year. Attention turned to the Greenspace Committee's role in programming the town green. That project is now being led by the DDA. Ms. Shortell and Commissioner Laratte commented that they felt the Avila development in Kirkwood was very nice. They encouraged the other BOMC members to tour it. Ms. Yelton and Mr. Fisher will take the next tour. It's agreed to maintain the relationship with Avila and continue to have meetings. Moving on to communications, the Board says the goal of improving agendas has been achieved. There is a line item about adding specifics to the BOMC guidebook. Ms. Shortell mentioned adding more detail about communications among the Board and with City staff. There is consensus that communication has greatly improved but Ms. Yelton says the group should take the cue from the new city manager. Discussion turned to the new communications policy and updates to the city manager and city planner job descriptions. The group brought up the idea of having public informational sessions about such topics as annexation and street traffic. The status and perception of Team Avondale are discussed by the Board.

Item No. 5

New City Manager Preparation

Ahead of Patrick Bryant's first day as City Manager, the BOMC will discuss evaluation tool templates and evaluation process timelines.

Commissioner Yelton leads the discussion. She said the BOMC has committed to come up with goals for the new city manager by the end of September and they discuss the timeline for evaluations. They discussed whether the timeline was realistic. Next Ms. Yelton presented different evaluation tools for the rest of the Board to consider. They discuss the pros and cons of each. The Board narrowed down the selection and will add their own comments for Ms. Yelton to compile. Their input is due Monday, September 24th.

Item No. 6

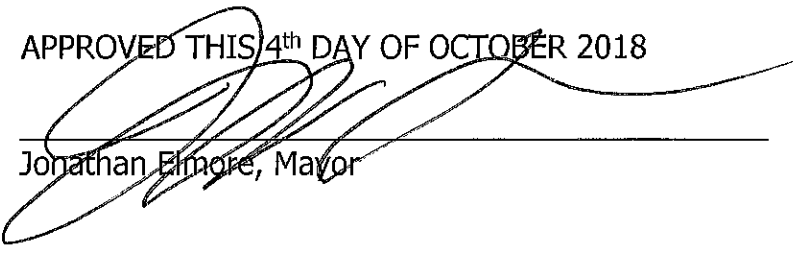
Public Comment: None

Item No. 7

Adjournment

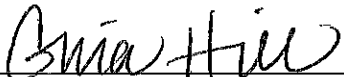
Commissioner Shortell moves to adjourn. Commissioner Laratte seconds. All ayes.

APPROVED THIS 4th DAY OF OCTOBER 2018

A large, stylized handwritten signature in black ink, appearing to read 'Jonathan Elmore', written over a horizontal line.

Jonathan Elmore, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read 'Gina Hill', written over a horizontal line.
Gina Hill, City Clerk