



**BOARD OF MAYOR AND COMMISSIONERS
REGULAR MEETING
AUGUST 24TH, 2020
6:30 p.m.
VIA ZOOM**

ACTION MINUTES

Members Present: Jonathan Elmore, Mayor
Brian Fisher, Mayor Pro Tem
Lisa Shortell, Commissioner
Lionel Laratte, Commissioner
Dee Merriam, Commissioner

Staff Present: Patrick Bryant, City Manager
Paul Hanebuth, Asst. City Manager
Shannon Powell, Asst. City Manager
Rebecca Long, Communications Manager
Gina Hill, City Clerk
Stephen Quinn, City Attorney

Item #1 Meeting Called to Order

Item #2 Adoption of Agenda

- Mayor Pro Tem Fisher motioned to remove items 8, 9, and 10 from the agenda. Commissioner Shortell seconded. All ayes.
- Commissioner Shortell motioned to adopt the agenda as amended. Mayor Pro Tem Fisher seconded. All ayes.

Item #3 **Approval of Minutes:**
May 13th work session
July 9th special called work session
July 9th special called meeting
July 13th special called meeting
July 14th work session
July 20th regular meeting
July 23rd special called work session

- Commissioner Laratte motioned to engross the minutes. Commissioner Shortell seconded. All ayes.

Item #4 **Resolution to Adopt Historic Preservation Guidelines**
A draft of the new guidelines has been discussed in the last two work sessions. Mayor Elmore stated that he'd like to make an amendment to the guidelines to won't be launched until there's a re-evaluation of tier one and tier two properties.

- Mayor Pro Tem Fisher moved to adopt. Commissioner Shortell seconded. Four ayes, one nay (Laratte).

Item #5 **Intergovernmental Agreement (IGA) with the Downtown Development Authority (DDA) to Govern Personnel**
Per direction provided by the BOMC at the February Strategic Planning Work Session, City staff has been working with the DDA to develop an IGA schedule to allow for shared staffing resources. At their August 11th meeting, the DDA unanimously supported the staffing framework developed by City staff to be included as a new schedule to the existing City/DDA IGA if approved by the BOMC and DDA.

- Mayor Pro Tem Fisher moved to approve. Commissioner Shortell seconded. All ayes.

Item #6 **Resolution to Approve Intergovernmental Agreement (IGA) for Federal CARES Act for Covid-19 Relief**
Federal funds through the Coronavirus Aid, Relief and Economic Security (CARES) Act flows through DeKalb County to its municipalities. An IGA is required as part of this process.

- Commissioner Laratte moved to approve. Mayor Pro Tem Fisher seconded. All ayes.

Item #7 **Resolution to Contract with Project Manager**
City staff aims to hire a part-time, short-term contract employee to assist with some current planning and construction projects.

- Commissioner Shortell motioned to adopt. Mayor Pro Tem Fisher seconded. All ayes.

Item #8 **Resolution to Contract for Lobbying Services**
The consultant would represent the city's interests on state-level legislative and administrative agency issues.

- Removed from agenda.

Item #9 **Conditional Use Permit Application for 120 Olive Street**
The applicant proposes a brewery for on-site consumption in suites 500 & 600 at this location.

- Removed from agenda.

Item #10 **Conditional Use Permit Application for 4 North Clarendon Avenue**
The applicant would like to open a pharmacy in the former Sunbrimmer Records location.

- Removed from agenda.

Item #11 **Resolution Designating Signatories on Ameris Bank Accounts**
Ameris Bank requires a resolution be passed by the Board of Mayor and Commissioners before changing signers on the city's accounts.

- Approved unanimously.

Item #12 **Second Reading of Amendment to Ordinance to Regulate Payment of Sanitation Fees**

Proposed addition to Chapter 9 of the Code of Ordinances to clarify the definition of "business unit" as it applies to co-working spaces.

Item #13 Public Comment

Item #14 Adjournment
Mayor Pro Tem Fisher moved to adjourn. Commissioner Shortell seconds. All ayes.