



**BOARD OF MAYOR AND COMMISSIONERS
WORK SESSION
August 20, 2019
5:30 p.m.**

MINUTES

Members Present: Jonathan Elmore, Mayor
Brian Fisher, Mayor Pro Tem
Adela Yelton, Commissioner
Lionel Laratte, Commissioner
Lisa Shortell, Commissioner

Staff Present: Patrick Bryant, City Manager
Keri Stevens, Assistant City Manager
Paul Hanebuth, Finance Director
Stephen Quinn, City Attorney
Gina Hill, City Clerk

Item No. 1 Meeting Called to Order

Item No. 2 Adoption of Agenda
Commissioner Laratte moved to adopt. Commissioner Shortell seconds. All ayes.

Item No. 3 **Vietvana Pho Noodle House Patio Sales**

City Manager Bryant quickly outlined the goal of the application for patio sales. All members of the Board of Mayor and Commissioners (BOMC) were supported, happy to have them in the City, and wished them luck. This item will be voted on at the next regular meeting.

Item No. 4 **Towne Cinema Ramp Easement**

OCP Avondale, LLC has requested an easement on City-owned property along the east side of Center Street. There is currently a ramp and staircase located in the area requested for an easement. The Historic Preservation Commission has reviewed and approved the new design.

Mayor Elmore supported granting the easement since there has been a ramp there for many years already. The other Board members agreed and Commissioner Shortell highlighted some of the fine print in the easement that she noted protected the City. City Manager Bryant offered that this was before the BOMC because when the property owner wanted to rebuild the ramp, it was discovered that it was originally built without an easement. Mary Ann Anziano thanked the property owners

for allowing safe passage for customers. Troy Stram, an attorney for the business owner leasing the space, spoke on behalf of his client and clarified the exit in question would be used for emergencies only. This will be voted on at the next regular meeting.

Item No. 5

Conditional Use Permit for Williams & Roy Salon at The Willis

City Manager Bryant informed the Board that a hair salon is not a permitted use in the zoning code. Mayor Elmore said this is yet another example of why the zoning code needed to be updated. Members of the BOMC support the application. It will be voted on at the next regular meeting.

Item No. 6

Lake Avondale Path Drainage Issue

The City has hired Pond to design a solution to flooding and drainage issues on a northern portion of the path.

City Manager Bryant recounted the events that led to this point. He introduced Brad Jones of Pond to present their findings. Mr. Jones explained the first took samples to find that groundwater in the area was shallow and seeping out before reaching the lake. He said whatever French drains are in place were probably clogged and no longer effective. Mr. Jones gave a PowerPoint presentation showing a more robust French drain system that Pond was recommending. Mr. Bryant said if the BOMC wanted to move forward, staff would need to get quotes to complete the work. Mr. Jones estimated the work will cost around \$10 thousand. Mayor Pro Tem Fisher asked if the Avondale Community Club (ACC) could add landscaping and was told they could. There was discussion about maintaining the drains. Mr. Jones added that the contract with Pond allows them to help screen bids along with other assistance. Commissioner Yelton asked if roots have grown through the current pipes. Mr. Jones said that could be a problem. There was discussion about cost sharing between the City and the ACC. Mr. Bryant said the City would fix the drainage issue and the ACC would fund any additional landscaping. Commissioner Shortell is supportive. Commissioner Laratte asked how long this solution would last and Mr. Jones responded that it would just need to be maintained every few years. Kathy Kingsbury voiced concern that no original drawings of the current drainage system could be found. Joe Anziano had some questions for Mr. Jones.

Item No. 7

Clark Patterson Lee (CPL) Proposal for MS4 Assistance

The City is required to submit an MS4 report each year. Some requirements of the report are unable to be completed in-house. Staff solicited a proposal from CPL to assist.

City Manager Bryant explained that the county assisted the staff in putting this together in the past but they are no longer doing so. MS4 is a stormwater document required each year by law and parts of it require engineering expertise. Commissioner Laratte asked if this had been

budgeted for and Mr. Bryant confirmed that it had not. Mr. Laratte is supportive and Commissioner Shortell added it looks like something that's necessary. She asked for some technical questions about items included in the proposal. Commissioner Yelton said it looks like something we have to do. Mr. Bryant clarified this has to be done for the City to be able to conduct any stormwater projects. Mayor Pro Tem Fisher agreed it had to be done and had a couple of questions. There was discussion about using stormwater fees to pay for CPL's help. Kathy Kinsbury commented on the source of funding and also asked when the draft budget would be presented. It would be first presented in September, replied Mr. Bryant. This item will be up for a vote at the next regular meeting.

Item No. 8 **Proclamation Honoring the Avondale Tidal Waves Swim Team**
Mayor Elmore announced this proclamation will be read at the Monday night regular meeting.

Item No. 9 **Proclamation Honoring Girl Scout Troop 15199**
In March, this troop approached the Board of Mayor and Commissioners (BOMC) with a proposal to add recycle bins to Willis Park. Their presentation before the BOMC included detailed research as well as an offer to use \$2,000 of their own funds towards the project. The bins were installed and celebrated with a ribbon-cutting ceremony on July 2nd.

Commissioner Laratte felt this was a great experience for the troop and a lesson in how to work together. The other members of the BOMC were also complimentary. Jan Hover also felt the troop leaders should be recognized. This proclamation will also be read Monday night.

Item No. 10 Public Comment: None

Item No. 11 Adjournment
Mayor Pro Tem Fisher moved to adjourn. Commissioner Yelton seconds. All ayes.

APPROVED THIS 23rd DAY OF SEPTEMBER 2019



Jonathan Elmore, Mayor

ATTEST:



Gina Hill, City Clerk