



## **HISTORIC PRESERVATION COMMISSION**

**Monday, August 5, 2019**

**7:00 p.m.**

### **Action Minutes**

**Members Present:** Christine McMahan, Chair  
Peter Yoxall, Vice Chair  
Frank Brown  
David Sacks  
Jason Swichtenberg  
Debbie Toole, Consultant

**Staff Present:** Caryl Layton  
Ken Morris  
Keri Stevens

**Item 1.** Meeting Called to Order:

- Christine McMahan called the meeting to order.

**Item 2.** Approval of Minutes from July 1, 2019 Regular meeting.

- Peter Yoxall made a motion to approve the minutes from July 1, 2019.
- Jason Swichtenberg seconds the motion.
- All are in favor.

**Item 3.** Old Business: None

**Item 4.** New Business:

- 23 Lakeshore Drive – Molly Mobley - installing a garage door on an existing garage.
  - Molly Mobley, owner, was present at this meeting.
  - Commission discussion.
  - Christine McMahan opened the floor for public comment/discussion.
  - Frank Brown made a motion to defer approval of the garage door installation pending submission of a different garage door design from the applicant and approval from Commission delegate Christine McMahan.
  - David Sacks seconds the motion.
  - All were in favor.

- 37 Fairfield Drive – Berry Real Estate & Design Build Company/Jim & Meta Issa - (1) the addition of windows on the house’s side elevations; (2) relocation of the rear entrance door and removal of one rear elevation window; (3) replacement of a rear window and surrounding siding due to wood deterioration; and (4) installation of a new fence on either side of the house at the house’s rear corners.
  - No representative for the applicant was present at this meeting.
  - Commission discussion.
  - Ken Morris read aloud a text message received from the applicant during this meeting that they would not be attending the meeting and that they no longer represented the homeowner.
  - Christine McMahan opened the floor for public comment/discussion.
  - David Sacks made a motion to defer review of this application until the next meeting pending that Ken can contact the applicant before the 45 day expiration period and confirm with them that they would like the application to be reviewed at the next HPC meeting. If confirmation cannot be obtained from the applicant before the 45 day expiration period, the application will then be rejected.
  - Peter Yoxall seconds the motion.
  - All were in favor.
  
- 118 North Avondale Road – OCP Avondale - replacing the existing front and rear entrance doors.
  - Fisher Paty, owner, was present at this meeting.
  - Commission discussion.
  - Christine McMahan opened the floor for public comment/discussion.
  - Jason Swichtenberg made a motion to approve the application as submitted.
  - Frank Brown seconds the motion.
  - All were in favor.

**Item 5.**

Other items deemed appropriate for discussion:

- Historic District Design Guidelines
  - Keri Stevens and the Commission discussed aspects of the Historic District Design Grant awarded to the City by the Historic Preservation Division of the Georgia Department of Natural Resources. Hot button issues pertaining to Historic Guidelines content and timelines were also discussed.
  - Christine McMahan opened the floor for public comment/discussion.

**Item 6.**

Adjournment

- Peter Yoxall made a motion to adjourn the meeting.
- Frank Brown seconds the motion.
- All were in favor.