



## HISTORIC PRESERVATION COMMISSION

Wednesday, July 7, 2021

6:00 p.m.

Via Zoom

### Agenda

**Members Present:** Frank Brown  
Brad Jones  
Kassie Nigh  
Sarah Segars  
Jason Swichtenberg  
Debbie Toole, Consultant

**Staff Present:** Ken Morris  
Shari Hillman

**Item 1.** Meeting Called to Order.

- Frank Brown called the meeting to order.

**Item 2.** Approval of minutes from June 7, 2021 regular meeting.

- Jason Swichtenberg made a motion to approve the minutes.
- Brad Jones seconds the motion.
- All in favor.

**Item 3.** Old Business:

- 12 Kensington Road – Susan Pavlin– (1) construction of a new accessory dwelling unit at the rear of the property, (2) replacement of a portion of the concrete driveway behind the main house with permeable pavers, and (3) addition of a new walkway to the accessory building.
  - Applicant sent email stating they would not resubmit application/plan for Board consideration for the July meeting.
  - Commission discussion.
  - Sarah Segars made a motion to deny the application.
  - Kassie Nigh seconds the motion.
  - All are in favor.
- 24 Clarendon Avenue– Matt & Karen Visser - (1) addition of a shed front porch at the house's front entrance and replacement of the front entrance door, (2) replacement of the jalousie windows on the front-corner enclosed porch.

- Applicant sent email stating they would not resubmit application/plan for Board consideration for the July meeting.
- Jason Swichtenberg made a motion to deny replacement of the jalousie windows on the front-corner enclosed porch and addition of a shed front porch at the house's front entrance and replacement of the front entrance door.
- Sarah Segars seconds the motion.
- All are in favor.

**Item 4.** New Business: None

**Item 5.** Other items deemed appropriate for discussion: None

**Item 6.** Adjournment

- Kassie Nigh made a motion to adjourn the meeting.
- Jason Swichtenberg seconds the motion.
- All were in favor.