



HISTORIC PRESERVATION COMMISSION

Monday, June 7, 2021

6:00 p.m.

Via Zoom

Agenda

Members Present: Frank Brown
Kassie Nigh
Sarah Segars
Jason Swichtenberg
Debbie Toole, Consultant

Staff Present: Ken Morris
Shari Hillman

Item 1. Meeting Called to Order.

- Frank Brown called the meeting to order.

Item 2. Approval of minutes from May 3, 2021 regular meeting.

- Jason Swichtenberg made a motion to approve the minutes.
- Sarah Segars seconds the motion.
- All in favor.

Item 3. Old Business: None

Item 4. New Business:

- 71 Berkeley Road – Ray & Gwen Salazar - replacement of the house's front entrance door and sidelights.
 - Ray & Gwen Salazar – owners were present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Sarah Segars made a motion to approve application as submitted with the conditions that the two side panels be full glass all the way down the door and that the top window will be 6 panel glass window.
 - Jason Swichtenberg seconds the motion.
 - All are in favor.
- 26 Berkeley Road – Robert Morris- addition to the existing sunroom on the house's rear elevation.
 - Robert Morris – owner was present at this meeting.

- Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve the application as submitted with the condition that there is visible joints between the existing and new materials.
 - Kassie Nigh seconds the motion.
 - All are in favor.
- 12 Kensington Road – Susan Pavlin– (1) construction of a new accessory dwelling unit at the rear of the property, (2) replacement of a portion of the concrete driveway behind the main house with permeable pavers, and (3) addition of a new walkway to the accessory building.
 - Susan Pavlin – owner and Magdalena Bach – designer were present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to defer the application to the July meeting.
 - Sarah Segars seconds the motion.
 - All are in favor.
- 24 Clarendon Avenue– Matt & Karen Visser - (1) addition of a shed front porch at the house’s front entrance and replacement of the front entrance door, (2) replacement of the jalousie windows on the front-corner enclosed porch, and (3) addition of a screened porch and new rear entrance porch on the house’s rear elevation.
 - Matt Visser – owner was present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Kassie Nigh made a motion to approve the porches on the rear elevation and to defer the replacement of windows and the possible solution to the water issue at front door.
 - Jason Swichtenberg seconds the motion.
 - All are in favor.

Item 5. Other items deemed appropriate for discussion: None

Item 6. Adjournment

- Kassie Nigh made a motion to adjourn the meeting.
- Jason Swichtenberg seconds the motion.
- All were in favor.