



## **HISTORIC PRESERVATION COMMISSION**

**Monday, May 4, 2020**

**7:00 p.m.**

### **Action Minutes**

**Members Present:** **Christine McMahan, Chair**  
**Frank Brown**  
**David Sacks**  
**Jason Swichtenberg**  
**Peter Yoxall**  
**Debbie Toole, Consultant**

**Staff Present:** **Caryl Layton**  
**Rebecca Long**  
**Ken Morris**  
**Shannon Powell**

**Item 1.** Meeting Called to Order:

- Christine McMahan called the meeting to order.

**Item 2.** Approval of Minutes from April 6, 2020 regular meeting.

- Frank Brown made a motion to waive the reading of the minutes until the June 1 meeting.
- Jason Swichtenberg seconds the motion.
- All are in favor.

**Item 3.** Old Business: None

**Item 4.** New Business: None

**Item 5.** Other items deemed appropriate for discussion:

- Historic Preservation Guidelines Update
  - Karen Gravel and Marco Ancheita, LORD AECK SARGENT provided a presentation and update on the status of the rewriting of the Design Guidelines prior to providing a first draft to the Georgia Department of Natural Resources' Historic Preservation Division on May 15.
  - A public Q&A immediately followed.

**Item 6.** Adjournment

- David Sacks made a motion to adjourn the meeting.
- Frank Brown seconds the motion.
- All were in favor.