



**BOARD OF MAYOR AND COMMISSIONERS  
DOWNTOWN DEVELOPMENT AUTHORITY  
JOINT WORK SESSION  
APRIL 21<sup>ST</sup>, 2021  
5:30 P.M.  
VIA ZOOM**

**MINUTES**

BOMC Present: Jonathan Elmore, Mayor  
Brian Fisher, Mayor Pro Tem  
Lisa Shortell, Commissioner  
Lionel Laratte, Commissioner  
Dee Merriam, Commissioner

DDA Present: Dave Deiters, Chair  
Leigh Lynch  
Walter Barineau  
Jennifer Joyner  
Lisa Shortell  
Danny Mack, Attorney

DDA Absent: Tom Trocheck  
Stacia Familo-Hopek

Staff Present: Patrick Bryant, City Manager  
Paul Hanebuth, Asst. City Manager  
Shannon Powell, Asst. City Manager  
Rebecca Long, Communications Manager  
Gina Hill, City Clerk  
Stephen Quinn, City Attorney  
Sara Hempen, Events/Main Street Manager

Item #1 Meeting Called to Order

Item #2 Adoption of Agenda

- Commissioner Laratte moved to adopt. Commissioner Shortell seconded. All ayes.

Item #3 **Presentation & Discussion of Central Business District Priority Projects**

Assistant City Manager Powell introduced people on the call, such as Danny Mack and Sara Hempen. There was a short round of introductions. Ms. Powell started her presentation about the biggest current projects in the city. She

suggested two more meetings like this one over the summer. Ms. Powell started by touching on shared goals among the groups and financial resources. After going back to priorities from 2018, she also listed those projects that had been completed or were in progress. DDA Chair Deiters noted that this list would attract developers and should be advertised. Ms. Powell then listed projects she would focus on tonight – the town green construction, the commercial portion of that property. Commercial Merriam shared concern about residential traffic once construction on US 278 begins. Ms. Powell said that would be covered in the next meeting. Commissioner Laratte said that issue would also impact businesses. City Manager Bryant said dealing with the traffic issue would be a staff function. Ms. Powell gave a status report on the construction of the town green, including when it should begin, how long it will take, and how much it could cost. There was discussion about sharing costs between the DDA and BOMC. Mr. Deiters said the DDA was prepared to vote on this at their next meeting. Talk turned to the commercial portion of the property and proposals for its development. The cost of stormwater at the site was also discussed as well as the DDA's role in funding these items. Ms. Powell introduced the topic of the Lifeline building and what to do with that property. Mr. Laratte would like to see a way for small businesses start in the city with a pop-up location or something similar as a gateway to something more permanent. Back to the Lifeline building, Ms. Powell suggested making it into a plaza area. She then felt the conversation was moving more towards real estate and the groups needed to move into executive session.

Item #4 Public Comment

Item #5 **Executive Session – Real Estate**

- Commissioner Shortell moved to enter into executive session and invite Bill Clark to join as well. Mayor Pro Tem Fisher seconded. All ayes.
- Mayor Pro Tem Fisher moved to exit executive session. Commissioner Merriam seconded. All ayes.

Item #6 Adjournment

- Mayor Pro Tem Fisher moved to adjourn. Commissioner Shortell seconded. All ayes.

**MINUTES APPROVED 5.26.2021**

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**GINA HILL, CITY CLERK**