



**CITY OF AVONDALE ESTATES
ETHICS BOARD
MEETING
February 22nd, 2018
5:30 p.m.**

Members Present: Patrick O'Connor, Chair
Mary Ann Anziano
Josh Norris

Item No. 1 Meeting Called to Order

Item No. 2 Adoption of Agenda

Item No. 3 **Member Introductions**

Item No. 4 **Discussion of Board Chair**

A motion was made and passed to affirm that Patrick O'Connor continue as Chair for the remainder of his 5-year term. Josh Norris motioned. Mary Ann Anziano seconded. All ayes.

Item No. 5 **Review Ethics Code**

Discussion ensued regarding the incongruities board members had already discovered and would continue to uncover in the code which may require revision. The question was raised as to whether the board could make revisions without Board of Mayor and Commissioner (BOMC) directives and resolved that the revisions would be made in the form of suggestions to be acted on by the BOMC.

Item No. 6 **Discussion of Policies & Procedures**

Members discussed the rationale of the meeting: to ensure that an ethics procedural process is in place and develop a clear picture of the purpose and process of the Ethics Board and how it is to function including complaint filing and paperwork processes.

With acknowledged (and very limited) jurisdiction, responsibilities for oversight were understood to be as follows:

- BOMC and the City's various boards are responsible to the Avondale Estates Ethics Board;
- The City Manager is responsible to the BOMC;
- City employees are responsible to the city manager.

It was determined that the board does not investigate on its own, doesn't try the infractions suggested by the complaint filer; the Board's

responsibility is to hear the case brought before it and make recommendations for sanction to the BOMC.

Item No. 7

Review of Forms

In anticipation of its next meeting the ethics board members are to review article 7 of the code and be prepared to propose revisions, particularly establishing clear, understandable procedures and forms. The board was also asked to study over and decide if it wanted subpoena powers.

Item No. 8

Public Comment: None

Item No. 9

Adjournment

The next meeting is unscheduled at this time but will be called by chair in March or April. Meeting adjourned at 7 p.m.