



HISTORIC PRESERVATION COMMISSION
Monday, February 4, 2019
7:00 p.m.
Action Minutes

Members Present: Christine McMahan, Chair
Frank Brown
David Sacks
Jason Swichtenberg
Peter Yoxall
Debbie Toole, Consultant

Staff Present: Caryl Layton
Ken Morris

Item 1. Meeting Called to Order:

- Christine McMahan called the meeting to order.

Item 2. Approval of Minutes from January 7, 2019.

- David Sacks made a motion to approve the minutes from January 7, 2019.
- Jason Swichtenberg seconds the motion.
- All are in favor.

Item 3. Old Business: None

Item 4. New Business:

- 30 Berkeley Road – Brian and Heather Beaubien – (1) Construct 6' x 9' pressure treated deck and stairs on rear elevation of existing garage, (2) replace existing garage window with two exterior doors.
 - Brian Beaubien, owner, was present at this meeting.
 - Commission and applicant discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Peter Yoxall made a motion to approve the application as submitted. Frank Brown seconds the motion.
 - All were in favor.

- 59 Berkeley Road - Anne Adams Moran - (1) Install new front door, (2) replace stone steps at front door.
 - Anne Adams Moran, owner, was present at this meeting.
 - Commission and applicant discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Peter Yoxall made a motion to approve the application as submitted.
 - Frank Brown seconds the motion.
 - All were in favor.

- 32 N. Avondale Road – Tracy Minich - Install new monument sign for minor shopping center.
 - David Sacks recused himself from commission discussion or voting on this particular project.
 - Tracy Minich, owner and David Sacks, project designer, were present at this meeting.
 - Commission and applicant discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Peter Yoxall made a motion to approve the application with the condition that placement of the sign be positioned in a location that is consistent with current zoning requirements. Should the zoning requirements change, allowing the sign to be closer to the Right-of-Way, the applicant may position the sign in accordance with the amended zoning requirements.
 - Frank Brown seconds the motion.
 - All were in favor.

Item 5. Other items deemed appropriate for discussion:

- National Register of Historic Places plaque.
 - Peter Yoxall made a motion to deferred discussion until the next meeting.
 - Frank Brown seconds the motion.
 - All were in favor

Item 6. Adjournment

- Jason Swichtenberg made a motion to adjourn the meeting.
- Frank Brown seconds the motion.
- All were in favor.