



**BOARD OF MAYOR AND COMMISSIONERS
WORK SESSION
January 17, 2018
5:30 p.m.**

MINUTES

Members Present: Jonathan Elmore, Mayor
Brian Fisher, Mayor Pro Tem
Adela Yelton, Commissioner
Lisa Shortell, Commissioner
Lionel Laratte, Commissioner

Staff Present: Clai Brown, City Manager
Gina Hill, City Clerk
Keri Stevens, City Planner

Item No. 1 Meeting Called to Order
Commissioner Shortell moves to add loan resolution to the agenda.
Commissioner Yelton seconds. All ayes.

Item No. 2 Adoption of Agenda
Mayor Pro Tem Fisher moves to adopt amended agenda.
Commissioner Yelton seconds. All ayes.

Item No. 3 **106 N. Clarendon Ave Suite B Conditional Use Application**
The applicant, Martin Read, would like to open a hair salon in this space.
A public hearing will be held at City Hall on January 22 at 6:30 p.m.

Martin Read: I used to work at Real Salon here in Avondale for about six years and then in Decatur for nine years. I will buy the business from my boss when he retires soon. I also live in Avondale and my kids go to school here. Most of my clients are here as well.

Mayor Elmore: I have no problem with this.

Commissioner Yelton: Thank you for choosing Avondale. The property looks great after the makeover.

Commissioner Shortell: What's the parking situation?

Martin Read: There will be three people there at the most at any one time. There is dedicated parking in front and behind the building. There are at least ten spots.

Commissioner Shortell: Sounds great. I approve.

Mayor Pro Tem Fisher: I agree. Thank you for choosing Avondale.

City Manager Brown: Public hearing and vote will be Monday.

Item No. 4

Arts Ad Hoc Committee Applicant Skills and Qualifications

In an effort to be strategic about the role of the arts in our City, the Board of Mayor and Commissioners (BOMC) has approved a resolution to form an arts council with representatives from the community. The BOMC will develop and discuss a selection process for the committee's membership.

Commissioner Yelton: We've been talking about having an arts council for a long time and building the infrastructure to support that. We're really looking long term. We have to get the right people in place and the City has a wealth of talent. I want to put together some framework of what skills and experience we're looking for. They need to be able to demonstrate ability to work on a new team and help build a strategic plan with vision and goals.

Commissioner Shortell: I agree this is an important component to the success of our downtown. I also had written down experience working with a team, possible experience with non-profits, and someone who has been part of the Avondale Arts Alliance and the new art guild.

Mayor Pro Tem Fisher: I just think we need a diversity of experience. There needs to be a mix of visionaries and doers.

Mayor Elmore: I'm excited about this. I think members should have experience with arts organizations or enterprises, experience on a board, team player. Grant writing experience would be a plus. Links to the business community would be good.

City Manager Brown: This looks good. We'd just need the skill sets you're looking for so we can advertise it. We would get the applications back to you.

Mayor Pro Tem Fisher: We should think about resources they will need as well.

Mayor Elmore: Maybe we could have our written list to City staff a week from today.

Mayor Pro Tem Fisher: Would we be amending our standard committee application?

Mayor Elmore: I think this would be more of a cover letter in addition to the application.

Commissioner Yelton: Just to clarify, we don't need all the people to have all these attributes.

Public Comment

Kathy Kingsbury/817 Stratford Rd: I suggest being more specific with the qualifications. Perhaps there could be residential members and business members, for example. That helps to spread things around.

Item No. 5

AECOM's Phase One Cost Proposal

Review of consultant's proposal for SR 10/US 278 roadway, pedestrian and streetscape project. The project is a reduction from five lanes to three lanes from Sams Crossing to Ashton Place.

City Manager Brown: We just got this information finalized today.

City Planner Stevens: We went through the Georgia Department of Transportation's required process by doing a request for qualifications (RFQ). We received eight RFQs and ranked them based on the required criteria. We chose AECOM. They gave us a quote on January 4th. They quoted \$837,500 for phase one. We asked them to give us any cost savings recommendations. They came back at \$675,500. Our budget is \$500,000. Four hundred thousand of that would be grant funds and \$100,000 would be from the City. We can go back to them to ask that they further revise the quote. You can accept the quote and come up with more funding. Or we can request a quote from the next responsive firm.

City Manager Brown: AECOM says they're not optimistic that they can come down to our budget. Our GDOT representative says we're behind on our original funding from July 2015. She's encouraging us to spend some of that money to show the project is moving forward by February 5th. That's going to be difficult. The spreadsheet you have charts the RFQs.

Commissioner Shortell: Do we know who the other firms are?

City Planner Stevens: The next most responsive firm according to the criteria is called Stantec.

Commissioner Shortell: How close were they in the scoring?

City Manager Brown: Six points.

City Planner Stevens: All the firms were qualified to do the project.

Commissioner Shortell: In talking to other people in the field I hear that big firms tend to be more expensive. Are any of them more medium size?

City Manager Brown: Stantec is smaller.

Commissioner Shortell: How long does it take for these firms to usually respond?

City Manager Brown: Probably 30-45 days. Most companies can't do the whole project so they would go out and get subcontractors. What is at risk is the original \$160,000. The Atlanta Regional Commission is where the funding is coming from so that's who we need to reach out to. They've been really responsive. I don't think there will be any issue but we need to get it out on the table. We need to get it on paper that we won't lose those funds.

Commissioner Shortell: How did AECOM cut so much from the first to the second quote?

City Planner Stevens: They cut some things out that weren't necessarily mandatory. Much of the cost came from their subs.

Mayor Pro Tem Fisher: I would lean towards getting another quote but you say there's a risk to that.

City Manager Brown: Yes, it's called being "de-obligated". We were awarded the funds in 2015 and they haven't been used. The funds are there but if we're not going to use them then they'll go to someone else.

Commissioner Yelton: Could the quote AECOM gave us still change?

City Planner Stevens: Probably not significantly but it could still change.

Commissioner Yelton: How do these quotes usually end up? Within a certain range of the original?

City Planner Stevens: It varies. There are a lot of moving parts. Anything over the \$500,000 amount we would have to pay for.

Commissioner Yelton: I think we should look at the second firm. And we should keep communicating with GDOT and ARC to minimize the risk of losing our grant.

Mayor Elmore: Where did the number \$500,000 come from?

City Planner Stevens: We called around to get an idea.

Mayor Elmore: Did the ARC contribute to the delay?

City Manager Brown: The delay of the additional funds, yes. But we've been on a good track so far.

Mayor Elmore: I agree that you should talk to Stantec.

Commissioner Shortell: Why don't we just get quotes from all the firms up front?

City Planner Stevens: As part of the RFQ process, you have to pick the firms based on qualifications only first.

Commissioners Shortell, Commissioner Yelton, Mayor Pro Tem Fisher and Mayor Elmore agree to get a bid from Stantec.

Public Comment

Lyda Steadman/3118 Majestic Cir: I recommend using funds from the Juvenile Justice Building for this.

Joe Anziano/3242 Wiltshire Dr: I would go back to AECOM first to see if they can reduce their estimate more.

Klaus Van den Berg/3243 Wiltshire Dr: This is an opportunity to think creatively.

Kathy Kingsbury/817 Stratford Rd: Can TAD money be used for this? That's what they're for.

Candace Jones/9 Fairfield Dr: I would ask for a bid from the number two firm tomorrow and then number three the next day.

Mayor Elmore: So we agree that City staff will talk to the ARC and Stantec.

City Manager Brown: I will let AECOM know that we're talking to others.

Item No. 6

Historic Preservation Commission (HPC)/Architectural Review Board (ARB) Appointments

The HPC/ARB had three terms expire at the end of October. Two of the three members requests new terms. After advertising the vacancies, the City received two applications. Those applicants were interviewed at the HPC/ARB meeting December 4th.

Christine McMahan/HPC/ARB Chair: We interviewed two applicants we really liked. One is a historian. Another does renovations and has some HPC experience. We recommend them being on the Board and Peter Yoxall would remain as well.

Mayor Pro Tem Fisher: I would tend to go with your recommendation.

Commissioner Yelton: Is there any change with consultants?

Christine McMahan/HPC/ARB Chair: No, and we really like our current one. We have a plan that once we get our new Board in place we will spend some time after every meeting reworking the guidelines.

Commissioner Yelton: I would agree with your recommendations.

Mayor Elmore: I agree. We'll vote on this Monday.

Item No. 7

Tree Board Request for Additional Member

The Tree Board would like to add resident Christi Granger to its membership. The addition requires an appointment by the Mayor.

City Manager Brown: The Tree Board Chair, Stephany Cross, reached out to me to ask about adding this new member. I checked with the City Attorney and he said adding another member would not be a problem. There are eight members of the Tree Board so this would make it nine including the employee from Arboguard.

Mayor Elmore: I have no problem with it.

Commissioners Yelton, Fisher and Shortell agree.

Mayor Elmore: If there are no further questions or comments we can do this on Monday.

Item No. 8

Annexation Update

Mayor Pro Tem Fisher: We don't really have much to add to this. We have discussed this with some of the surrounding neighborhoods and I still think annexation is a good idea. I don't think there is any urgency with this legislative session. I think to do the process properly would take about a year.

Mayor Elmore: I agree. But we should keep the lines of communication open with our neighbors.

Mayor Pro Tem Fisher: We should be talking with the residents of Decatur Terrace as we work through the zoning code audit and downtown develops.

Commissioner Yelton: We need to focus on building and managing those relationships. We need to prepare to act reactively if need be. I know the chances of that are slim.

Commissioner Shortell: I'm against asking our representatives to bring this to the legislature right now. I don't like that method of annexation because it's too unpredictable.

City Manager Brown: I suggest continuing to build relationships with the American Legion. I think it would be great if they were in the City someday.

Mayor Pro Tem Fisher: After talking with them I think they aren't as fearful that we will try to change the way they function. That's not our

intention. City Manager Brown and I can reach back out to them just to touch base.

Mayor Elmore: Maybe Commissioner Yelton and I can touch base with our legislators.

Public Comment

Joe Anziano/3242 Wiltshire Dr: I agree that non-legislative annexation is best. That will take active effort by meeting with the stakeholders. It should be their decision and not the legislators'.

Erika Brown/7 Berkeley Rd: Annexation residential areas is a net loss to the City. You should approach businesses about annexing.

Mayor Elmore: We had a study done that showed either one would be beneficial.

Mayor Pro Tem Fisher: According to the study, Rio Circle didn't add that much tax revenue now but could in the future.

Candace Jones/9 Fairfield Dr: I'm not in favor of adding more residential. We have enough to deal with right now.

Mary Ann Anziano/3242 Wiltshire Dr: The town of Greenhaven has hired a powerful lobbyist. Elena Parent said they should not be dismissed. She said some things in that meeting I attended to alluded to Avondale not wanting to be part of other neighborhoods. That is a big hurdle to overcome. I hear it out there and you can't ignore that.

Andy LaRocco/41 Wiltshire Dr: Do these studies look at storm water issues?

Mayor Elmore: Our study doesn't contain any storm water information.

Andy LaRocco/41 Wiltshire Dr: I don't understand why we would need to annex any residential areas. We are already stretched to our limits.

Mayor Pro Tem Fisher: Unknown infrastructure problems are a risk. It's easier to tell with roads.

Andy LaRocco/41 Wiltshire Dr: I don't want to risk losing services like having our trash picked up from behind our homes.

Erika Brown/7 Berkeley Rd: There were two methods of the study. One showed a benefit of \$800,000 and the other was \$400,000. But if you do residential areas solely we would be at a deficit.

Sharon Saliba/56 Clarendon Ave: Why do we want to annex residential?

Mayor Elmore: No one wants just residential.

Commissioner Shortell: It came from the proactive idea that if someday Avondale might want to join with other residential areas, we should look to annexing them if there's a risk of them being scooped up by other municipalities. I'm not in favor of legislative annexation. I'm just trying to explain the reasoning.

Mayor Elmore: We will reach out to our contacts and hopefully give you an update at the meeting Monday.

Commissioner Yelton: Who should be talking to the businesses on Rio Circle?

Mayor Elmore: The City Manager and former Mayor Pro Tem Terry Giager went to every business.

Mayor Pro Tem Fisher: I'm happy to do it. I know some of the business owners there.

Item No. 9

One Fairfield Plaza Driveway Area

The only area for residents at this address to park vehicles is City right-of-way. The City Attorney has been consulted about legal issues surrounding this situation and ways to proceed.

Clay Jones/1 Fairfield Plz: We request to purchase the property at fair market value. Since it has little value to anyone else, I assume it wouldn't be that much. I hope the Board can give some direction to City staff about how to proceed. I know there is a process for getting land if it has been seized under eminent domain and not used for public purposes within a certain amount of time.

City Manager Brown: The Board should decide if they're every going to use that area to put a road through there. There is a legal way for the Board to abandon the area. You would have to notify the adjacent property owners and get an appraisal for fair market value. There are a lot more moving parts than that. You have to advertise.

Clay Jones/1 Fairfield Plz: My wife has texted with the other neighbor and he indicated that he doesn't want to get involved. An easement would be needed for him to access his driveway, however.

Commissioner Shortell: I think we need to think about the future and I would hate to close that off permanently if the City wants it open in the future. But I do want to give these guys somewhere to park. But I'm hesitant to turn over the whole parcel.

Clay Jones/1 Fairfield Plz: We are open to options. I don't think there is enough room in the area for parking needs and a pathway.

Commissioner Yelton: I agree with Commissioner Shortell.

Commissioner Laratte: Preliminarily, I agree with Commissioner Shortell.

Clay Jones/1 Fairfield Plz: The City would still have the power of eminent domain if they ever wanted the property back. In the original drawings, that area was part of our property. It was taken for the purpose of building a road there that was never completed. It's been used for parking by everyone that's ever lived there. Otherwise we would literally have nowhere to park. I thought Commissioner Shortell alluded to just making room for us to park. We're not interested in the entire property anyway. We feel vulnerable and it impacts the value of our property.

Mayor Elmore: Can we grant an easement that goes with the property?

Mayor Pro Tem Fisher: I don't think that area would ever be good for a path or connection.

Mayor Elmore: What's next? Are we waiting on something from the City Attorney?

City Manager Brown: Yes.

Clay Jones/1 Fairfield Plz: I appreciate the idea of an easement. I just need to do some research to make sure that gives us what we need.

Public Comment

Dee Merriam/8 Lakeview Pl: I would be opposed to the City releasing this property.

Joe Anziano/3242 Wiltshire Dr: I would prefer an easement.

Clay Jones/1 Fairfield Plz: I want to add this property has not been maintained by the City in decades.

Erika Brown/7 Berkeley Rd: You could lease the property to him.

Lyda Steadman/3118 Majestic Cir: There should be room for a path and driveway there.

Candace Jones/9 Fairfield Dr: I believe residents around there do not want that area opened up now or in the future. I would give him an easement and then put just what he needs up for sale.

Item No. 10

Strategic Planning Update

The BOMC will discuss the priorities and goals set during this year's strategic planning session and the progress made towards them.

Commissioner Yelton: This will be our third retreat. Katherine Moore of the Georgia Conservancy will facilitate once again. It will be at the fire station on January 25th.

Mayor Elmore: I'm looking forward to it and thanks to the fire station for letting us do it there again.

Commissioner Shortell: Thank you for putting that together. I'm looking forward to it as well.

Commissioner Laratte: I'm looking forward to it. The ones I've participated in before have been constructive.

Commissioner Yelton: We plan to give an update about the retreat in the next following public meeting.

Item No. 11

Avila Request to Stockpile Dirt

Avila Real Estate requests permission to stockpile dirt for approximately one year on the property they own for future development. If approved, Avila must prepare a grading plan and three-phase erosion and sediment control plan and get a land disturbance permit.

Emmanuel Doulgerakis/Avila Engineer: You're probably familiar with the site and know we will need soil before anything is built. It's always an unknown cost-wise. Avila would like to go ahead and get a land disturbance permit and start talking to active construction sites to see if anyone has excess dirt. We propose filling against the existing retaining wall in the corner and make it level with the street. We propose having less than an acre. We would be testing the dirt before we bring it in. We would send a geotechnical engineer to the site it's coming from. It will get compacted by the bulldozer.

Mayor Elmore: Will this stop Avila from doing any development?

Emmanuel Doulgerakis/Avila Engineer: This will actually help the process. Sometimes you can't find dirt or you find it too far away.

Commissioner Laratte: Is there a chance it could flow into the road? And you said it would be temporary?

Emmanuel Doulgerakis/Avila Engineer: We would keep it below street level and grade it away from the road. This will not be the final location of the soil.

Commissioner Yelton: What is the timeline and is there any update on potential plans?

Emmanuel Doulgerakis/Avila Engineer: We plan to stockpile for a year. I can't answer the other question. Collecting soil is hard to predict so we'd like to have the permit open plenty of time.

Commissioner Shortell: How will the trucks access the site?

Emmanuel Doulgerakis/Avila Engineer: The existing entrance at the corner of the property closest to the train tracks.

Commissioner Shortell: It's possible the dirt will be there a long time?

Emmanuel Doulgerakis/Avila Engineer: I don't know what the development timeline is.

Commissioner Shortell: I understand you have to compact it properly and protect it from moisture.

Emmanuel Doulgerakis/Avila Engineer: Some compaction and slope will be necessary to make sure the water drains off. We will follow erosion standards.

Mayor Pro Tem Fisher: Would you remove any concrete?

Emmanuel Doulgerakis/Avila Engineer: That's undecided. Does the City have a preference? If we remove anything it will be what's under the dirt. There is an economy of scale. I know it's an eyesore.

City Manager Brown: I would talk to Avila to try to get more information on their plans. The City is taking a risk by letting them do this. But we want to partner with them. The price of dirt is really high and timing is important. There are a lot of moving parts. My biggest concern would be management of the site. Who would let the trucks in and out.

Emmanuel Doulgerakis/Avila Engineer: Truck traffic will be varied.

Commissioner Laratte: Would we need someone to direct traffic?

City Manager Brown: Probably not.

Emmanuel Doulgerakis/Avila Engineer: If there are a lot of trucks we might have a flag man out there. But it's a nice wide driveway.

City Manager Brown: There would be a point person we would have.

Mayor Pro Tem Fisher: It's disappointing that you're not developing but I understand it takes baby steps and I want to be a good partner.

Mayor Elmore: We should meet with Avila and bring a report back to the Board.

Mayor Pro Tem Fisher: What's your timeline?

Emmanuel Doulgerakis/Avila Engineer: We'd like to have it permitted as soon as possible. You want to be ready to receive dirt if it's available.

Mayor Elmore: What's the next step?

City Manager Brown: They would apply for a land disturbance permit and go through the process.

Commissioner Yelton: Would all the issues we brought up be part of the permit application?

City Manager Brown: Part of the issues, like erosion, are in the application. There are other things that staff will just have to keep their eyes open for.

Commissioner Yelton: Why not go ahead and have them fill out the permit application?

Mayor Elmore: I think we would just feel better about it if they could answer some of these questions. I'd rather know before than after. My main question is when will they actually put up a building.

Public Comment

Mike Herzog/921 Nottingham Dr: Is the dirt for that project or other Avila projects?

Emmanuel Doulgerakis/Avila Engineer: It's for this project.

Julie Feely/2 Dartmouth Ave: Nothing would stop them from moving it to other projects.

Carolyn Chandler/2996 Majestic Cir: Is that the highest part of that property?

Emmanuel Doulgerakis/Avila Engineer: It's relatively flat.

Carolyn Chandler/2996 Majestic Cir: My fear is it will turn into a muddy mess.

Emmanuel Doulgerakis/Avila Engineer: We want to keep it on the high side so no off site water will get into it. We would use sediment logs, those long tubes. They are very effective.

John Pomberg/3288 Kensington Rd: How long will heavy machinery be on site between loads of dirt?

City Manager Brown: You would have to ask them but I don't think it would be cost effective to bring it in and out.

Emmanuel Doulgerakis/Avila Engineer: Avila does not own any of its own equipment. That's a question for the contractor doing the work.

City Manager Brown: We can stipulate that in the permit.

Sam Collier/DDA: Hours of dumping and such needs to be controlled so people just don't come in and dump their stuff.

Kathy Kingsbury/817 Stratford Rd: I agree there should be time restrictions. And having designated routes of delivery is important. Also, even clean dirt can smell.

Dee Merriam/8 Lakeview Pl: I worry about runoff so I recommend stipulating the quality of the water coming off the dirt. I'm concerned that Avila has not come before the public with ideas of what they want to do.

Erika Brown/7 Berkeley Rd: Does Avila actually send trucks to get the dirt or is it others?

Emmanuel Doulgerakis/Avila Engineer: It's negotiated on a case-by-case basis.

Erika Brown/7 Berkeley Rd: Unless it's your own truck you don't know what's coming.

Emmanuel Doulgerakis/Avila Engineer: Avila would pay for a soil tech to be at the site where the dirt is coming from. They would observe loading. And someone would be at the destination to receive delivery. It's already a gated property so I'm not too concerned.

Candace Jones/9 Fairfield Dr: I agree with most of the comments. I am concerned that we don't even know what their concept is. I think allowing them to stockpile dirt is backwards. I think we should have a better idea of what they're doing first. I'm also worried about runoff. I'm not in favor of doing this unless you get more information.

Mayor Elmore: Thank you for coming and answering our questions. We'll need to talk to Avila.

Item No. 12

Discussion of Extension of 2017 Intragovernmental Agreement (IGA) Between the Board of Mayor and Commissioners (BOMC) and Downtown Development Authority (DDA)

Mayor Elmore: We do need to work on the 2018 agreement. I put this on here as a placeholder.

Commissioner Yelton: I get circulate some comments internally. I want to make sure those get shared with you. Are we going to share comments again this time?

Mayor Elmore: I think so but I'm not sure when. I think there are questions we need answered first, for example, about the DJJ building.

Sam Collier/DDA: We should know what's going to happen with the DJJ building by the end of January.

Public Comment

Lyda Steadman/3118 Majestic Cir: The DDA is created for public purposes. I'm saying that because I've heard the DDA doesn't think its accountable to the public. I think their money should be directed to doing the project on US 278.

Candace Jones/9 Fairfield Dr: Do we have an idea of what the funds will be left over from the DDA's 2017 allotment?

Sam Collier/DDA: \$38,000.

Lyda Steadman/3118 Majestic Cir: They have a balance of \$163,000.

Resolution in Support of Revolving Loan Fund

City Planner Stevens: As you're aware, Stacia Kopek has been working on a brewery at Washington and Pine Streets. She has a conditional use permit and has been approved by the Architectural Review Board. We've been working with her on getting a revolving loan funds through the Main Street Program and Georgia Cities Foundation and the Department of Community Affairs. The City is required per the guidelines to issue a resolution in support of her application. The DDA has already signed their resolution of support.

Commissioner Laratte: Should there be a dollar figure on the resolution?

City Planner Stevens: This is basically just saying the City supports the project so that's not required.

Stacia Kopek/Business Owner: That particular loan will be for \$250,000.

Commissioner Laratte: Is the DDA just acting as a pass through for the loan? If so, do they bear any liability?

Stacia Kopek/Business Owner: No, it's all on me.

City Manager Brown: Wild Heaven went through the same process.

Commissioner Yelton: I'm supportive of it.

Commissioner Shortell: I'm very excited for you and to have some new construction in downtown.

Mayor Pro Tem Fisher: I'm supportive of it. It's a great loan program.

Sam Collier/DDA: The language is written to protect the City and the DDA.

Commissioner Laratte: Are there reporting requirements with these?

Stacia Kopek/Business Owner: I do have to give them financial information on a periodic basis.

Commissioner Shortell: Can anyone apply for these?

City Planner Stevens: I bring it up to business owners. It works well in this situation because she owns the property and she'll own the building. You have to have enough collateral.

Stacia Kopek/Business Owner: The process was like getting a bank loan.

Mayor Elmore: Thank you for choosing Avondale and thank you City staff. We will vote on this Monday night.

Item No. 13

Public Comment

Joe Anziano/3242 Wiltshire Dr: I request that you find money to do the zoning overhaul in the 2018 budget.

Andy LaRocco/41 Wiltshire Dr: Does the Board have procedures in place for texts to be open to Sunshine Laws.

City Manager Brown: Texting is subject to open records requests by law.

Andy LaRocco/41 Wiltshire Dr: Do they know they can't discuss City business as a quorum via text and not in a public meeting?

City Manager Brown: The laws regarding a quorum texting or emailing have changed. I'll look into it.

Mayor Pro Tem Fisher: I can't recall a situation where there has been more than two Board members on a text. There has been reply all on emails but we're very aware of the open records laws. That's one of the reasons we got City email accounts.

Commissioner Laratte: We can consider City phones if it becomes a concern.

Commissioner Yelton: I'm open to putting together a procedure as part of a communications plan. It doesn't have to be convoluted.

Andy LaRocco/41 Wiltshire Dr: The proper procedure is to hire a temporary city manager. The BOMC cannot be involved in day to day operations of the City.

Kathy Kingsbury/817 Stratford Rd: I request that we get the updated budget as far in advance of the next meeting as possible.

Item No. 14

Adjournment

Commissioner Shortell moves to adjourn. Mayor Pro Tem Fisher seconds.
All ayes.

APPROVED THIS 26th DAY OF FEBRUARY 2018


Jonathan Elmore, Mayor

ATTEST:


Gina Hill, City Clerk