



HISTORIC PRESERVATION COMMISSION

Monday, January 13, 2020

7:00 p.m.

Action Minutes

Members Present: Christine McMahan, Chair
Frank Brown
David Sacks
Jason Swichtenberg
Debbie Toole, Consultant

Staff Present: Caryl Layton
Ken Morris

Item 1. Meeting Called to Order:

- Christine McMahan called the meeting to order.

Item 2. Approval of Minutes from December 2, 2019 meeting.

- David Sacks made a motion to approve the minutes.
- Jason Swichtenberg seconds the motion.
- All are in favor.

Item 3. Old Business: None

Item 4. New Business:

- 42 Dartmouth Avenue – Patrick Bell on behalf of Tracy Lenahan – Proposed installation of: (1) concrete pavers and gravel patio at the front of the house; (2) a pathway of concrete pavers leading from the front yard to the back yard; (3) a 12' x 24' pool and retaining wall in the rear of the house; (4) landscaping including synthetic turf at the front and rear of house.
 - Patrick Bell, contractor, was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - David Sacks made a motion to approve the amended application presented at tonight's meeting with the condition that real turf be used in lieu of artificial turf. The Commission does not consider the artificial turf a landscape material and as a paving material it is not on the list of approved materials and is counter to the intent of the ordinance and the Guidelines if visible from the public ROW.
 - Frank Brown seconds the motion.

- All were in favor.

- 100 N. Avondale Road – Alan Gay – Installation of two barrier gates and two bollards at parking lot driveway entrance at US278.
 - Barbara Black, contractor, was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve the application with the condition that additional landscaping will be installed in front of the bollards.
 - Frank Brown seconds the motion.
 - All were in favor.

Item 5. Other items deemed appropriate for discussion:

- RFP for Historic District Guidelines
 - Ken Morris provided an update on the status of the selection of the consultant of the Historic Preservation Guidelines. It was recommended that the proposal from Lord Aeck Sargent be accepted. A final decision is pending City Manager and BOMC approval.

Item 6. Adjournment

- David Sacks made a motion to adjourn the meeting.
- Jason Swichtenberg seconds the motion.
- All were in favor.