



# City of Avondale Estates, GA

## ARCHITECTURAL REVIEW BOARD

Monday, January 13, 2020

7:00 p.m.

### Action Minutes

**Members Present:** David Sacks, Chair  
Christine McMahan, Vice Chair  
Frank Brown  
Jason Swichtenberg  
Debbie Toole, Consultant

**Staff Present:** Caryl Layton  
Ken Morris

**Item 1.** Meeting Called to Order:

- David Sacks called the meeting to order.

**Item 2.** Approval of minutes from December 2, 2019.

- Christine McMahan made a motion to approve the minutes.
- Jason Swichtenberg seconds the motion.
- All are in favor.

**Item 3.** Old Business: None

**Item 4.** Consent Agenda:

- 2869 Washington Street – Ian Jones – Renovate warehouse building for use as office space, including (1) replacement of existing windows and doors, (2) installation of additional windows and doors, (3) addition of an enclosed courtyard along the building’s front elevation, and (4) addition of storage containers supported with a concrete-block wall, new parking spaces, and a fence and gated entrance to the existing parking lot.
  - Luke Wilkins and Caleb, representatives, were present at this meeting.
  - Commission discussion.
  - David Sacks opened the floor for public comment/discussion

- Christine McMahan made a motion to approve the application as submitted with the exception of constructing the breeze block wall. The applicant will return before the board with alternative breeze block options and present a plan for landscaping of the courtyard. Jason Swichtenberg seconds the motion.
- All were in favor.
- 2903 Washington Street – Darren Comer – Install 11’ x 16’ prefabricated auxiliary structure in the rear yard
  - Darren Comer, owner, was present at this meeting.
  - Commission discussion.
  - David Sacks opened the floor for public comment/discussion
  - Jason Swichtenberg made a motion to approve the application as submitted.
  - Frank Brown seconds the motion.
  - All were in favor.

**Item 5.** New Business: None

**Item 6.** Other items deemed appropriate for discussion: None

**Item 7.** Adjournment:

- Christine McMahan made a motion to adjourn the meeting.
- Jason Swichtenberg seconds the motion.
- All were in favor.