



# Police Department

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Avondale Estates, Georgia 30002

Harry G. Hess  
CHIEF OF POLICE

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**To: Patrick Bryant**  
**From: Harry Hess**  
**Date: 06/23/2022**  
**Ref.: Proposal to Upgrade our RMS Software**

The Avondale Estates Police Department is currently using Courtware Solutions RMS system for reports, citations, and court solutions. Several years ago, the city transitioned the in-car portion of this software and GCIC/NCIC inquiry solutions to Courtware Solution's cloud-based sister company, Justice One. Courtware Solutions is phasing out its product line and moving its entire platform to Justice One. As such, this necessary upgrade would move the remainder of our software seamlessly to the cloud.

On 05/18/2022, Jonathan Sampson and TJ Hargen, both from Justice One, came to the police department to provide me a demo of the upgraded software. The current software being used by patrol officers in the vehicles will not change but be expanded to provide more ease of use and functionality. The desktop software will be moved to a web-based site which can be accessed by those with rights from any computer. This will benefit our evidence custodian and command staff greatly by providing them access from any internet connected device at any time. Evidence will be able to be logged straight into the Evidence Room versus being pulled and labeled at a desk and then moved again to the Evidence Room. Command Staff will be able to pull up statistics quickly when asked about items from the public or elected officials quickly so they can speak to facts and true up to date numbers when needed.

Other key items which this upgrade will provide the agency include:

- Use of Force reports, tracking, and approval 100% digitally (currently handwritten for review)
- Pursuit reports, tracking, and approval 100% digitally (currently handwritten for review)
- Impound forms can be printed or emailed to tow services (currently handwritten)
- Fleet and Equipment tracking by vehicle and/or employee (currently handwritten and filed)
- Ability to add an evidence barcode scanner for inventories and checking out evidence (currently using a barcode system, but cannot add a scanner, everything done by hand)
- Ability to add a GPS puck to all vehicles to see in real time where vehicles are (currently no GPS in vehicles with real time tracking)

The Municipal Court side of the software will remain on a stationary server until Justice One finishes establishing that platform. However, that is expected to occur within the next year.

The city currently pays \$1,700.00 a month for Courtware Solutions or an \$8.00 per issued citation fee, whichever is greater. In 2021, Courts collected fines within the city for 1,345 citations. Under the current contract, the city did not exceed the \$1700.00 monthly cost from citation collection.

The cost of the upgraded product as proposed will increase the city's monthly minimum to \$2200 monthly or \$10 from every citation issued, whichever is greater. At its current rate of citation issuance, the city does not believe it will exceed the \$2200 minimum on a regular basis.

If accepted, there will be a 60-day migration process prior to going live.

I am recommending this upgrade for the Avondale Estates Police Department be accepted. The current product is old, outdated and will no longer be supported. If the BOMC does not approve this upgrade, the city will need to find a new vendor to provide us with this service for the police department and courts.

Respectfully,

A handwritten signature in blue ink that reads "Harry Hess". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Harry Hess, Chief of Police  
Avondale Estates Police Department