



HISTORIC PRESERVATION COMMISSION

Monday, July 6, 2020

7:00 p.m.

Via Zoom

Action Minutes

Members Present: Christine McMahan, Chair
Frank Brown
David Sacks
Jason Swichtenberg
Debbie Toole, Consultant

Staff Present: Caryl Layton
Rebecca Long
Ken Morris
Shannon Powell

Item 1. Meeting Called to Order:

- Christine McMahan called the meeting to order.

Item 2. Approval of Minutes from June 1, 2020 regular meeting.

- Jason Swichtenberg made a motion to approve the minutes.
- Frank Brown seconds the motion.
- All are in favor.

Item 3. Old Business:

- 30 Berkeley Road – Paul Ozio on behalf of Brian and Heather Beaubien – Resubmission of landscaping lighting. This project was initially reviewed at the April 6 and July 6 meetings of the HPC.
 - Brian and Heather Beaubien-owners and Paul Ozio-Landscape Architect were present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Frank Brown made a motion to defer a decision on the application until the August 3 meeting.
 - David Sacks seconds the motion.
 - All were in favor.

Item 4.

Consent Agenda:

- 71 Clarendon Avenue – Brittany and James Blair Sullivan – Repair and expansion of existing driveway. Pave existing gravel pad at the rear of the home.
 - Brittany Sullivan-owner was present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve the application as submitted.
 - Frank Brown seconds the motion.
 - All were in favor.

Item 5.

New Business:

- 107 Clarendon Avenue – Christopher and Robin Hughes – Demolish master existing master bathroom and closet. Construct a new master bathroom and closet and new master entry. Repair and replace existing exterior wooden corbels. Replace roof shingles with like kind architectural shingle.
 - Christopher and Robin Hughes-owners were present at this meeting.
 - Commission discussion.
 - Christine McMahan opened the floor for public comment/discussion.
 - David Sacks made a motion to approve the application as submitted.
 - Frank Brown seconds the motion.
 - All were in favor.

Item 6.

Other items deemed appropriate for discussion:

- Historic Preservation Guidelines Update.
 - Karen Gravel and Marco Ancheita of LORD AECK SARGENT provided a presentation and update on the status of the rewriting of the Design Guidelines and presented a second draft.
 - A public Q&A immediately followed.

Item 7.

Adjournment

- Frank Brown made a motion to adjourn the meeting.
- David Sacks seconds the motion.
- All were in favor.