

**CITY OF AVONDALE ESTATES, GEORGIA**  
**APPLICATION FOR A PERMIT TO COLLOCATE**  
**SMALL WIRELESS FACILITIES IN THE PUBLIC**  
**RIGHT OF WAY OR TO INSTALL, MODIFY OR**  
**REPLACE A POLE OR DECORATIVE POLE IN**  
**THE PUBLIC RIGHT OF WAY FOR**  
**COLLOCATION OF A SMALL WIRELESS**  
**FACILITIES**

**OVERVIEW**

Section 3.1 of the City Wireless Facilities and Antennas Ordinance requires any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way to submit an application to the City Planner and Permit Services Coordinator (the “Coordinator”) for a permit. This application is required to receive a permit. Any material change to information contained in an application shall be submitted in writing to the Coordinator within 30 days after the event necessitating the change.

This application **may not** be used:

- For approval to place facilities outside of the public rights of way.
- New, modified, or replacement poles installed in the right of way in a historic district or an area zoned primarily for residential that exceed 50 feet above ground level.
- New, modified, or replacement poles installed in the right of way outside of a historic district or an area zoned primarily for residential that exceed the greater of: (i) 50 feet above ground level and (ii) 10 feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole.
- New small wireless facilities in the public right of way and collocated on an existing pole or support structure that exceed more than ten feet above the existing pole or support structure.
- New small wireless facilities in the public right of way collocated on a new or replacement that extend above the top of such poles.
- Installation, modification or replacement of a support structure.
- Any modification, maintenance, repair, or replacement that is not set forth in subsections (e) and (f) of O.C.G.A. § 36-66C-6 or that is not eligible for administrative review under O.C.G.A. § 36-66C-7.

The following Application and Permit Form is numbered and corresponds with the information required by O.C.G.A. § 36-66C-6(d).

# APPLICATION AND PERMIT FORM

City of Avondale Estates, Georgia

Office of the Planner and Permit Services Coordinator

## (d)(1): Applicant and Consultant Name and Contact Information

Applicant	Consultant
Applicant Name: _____	Contractor Name: _____
Address: _____	Address: _____
_____	_____
City: _____	City: _____
State / Zip Code: _____	State / Zip Code: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____
Contact Person Name: _____	Contact Person Name: _____
Contact Person Number: _____	Contact Person Number: _____
Email Address: _____	Email Address: _____
24 Hour Contact Information:	24 Hour Contact Information:
Name and Title: _____	Name and Title: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

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## (d)(3) General Description of Work

Work Location in ROW: \_\_\_\_\_

Describe Scope of Work:

Number of Steel Poles: \_\_\_\_\_

Number of Wood Poles: \_\_\_\_\_

Total Linear Footage: \_\_\_\_\_

Project Start Date: \_\_\_\_\_

Projected End Date: \_\_\_\_\_

**APPLICATION AND PERMIT FORM**

**City of Avondale Estates, Georgia**

**Office of the Planner and Permit Services Coordinator**

**(d)(4) – Detailed Construction Drawings**

**INSERT  
DRAWINGS  
HERE OR  
ATTACH**

**APPLICATION AND PERMIT FORM**

**City of Avondale Estates, Georgia**

**Office of the Planner and Permit Services Coordinator**

**(d)(5) – Structural Report  
[Collocation Only]**

**INSERT  
REPORT  
HERE OR  
ATTACH**

**APPLICATION AND PERMIT FORM**

**City of Avondale Estates, Georgia**

**Office of the Planner and Permit Services Coordinator**

**(d)(6) – Visual Depictions or Representations**

**[Above-Ground, If Not Included in Construction Drawings]**

**INSERT  
VISUAL  
DEPICTIONS  
HERE OR  
ATTACH**

**APPLICATION AND PERMIT FORM**

**City of Avondale Estates, Georgia**

**Office of the Planner and Permit Services Coordinator**

**(d)(7) – Location of Facilities Relative to the Boundaries of the Rights of Way**

**INSERT MAP  
HERE OR  
ATTACH**

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**(d)(8) – Certification that Application Complies with subsection (k) of O.C.G.A. § 36-66C-6(k)  
[Installation of Poles or Replacement of Decorative Pole Only]**

Applicant has determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which:

- (1) The wireless provider has the right to collocate subject to reasonable terms and conditions; and
- (2) Such collocation would not impose technical limitations or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.



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**City of Avondale Estates, Georgia**

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**(d)(9) – Certification Regarding Permission to Collocate**

**[Collocation on a Pole or Support Structure Owned by a Third Party other than an Authority Pole or Decorative Pole]**

Applicant permission from \_\_\_\_\_, the owner of the [pole / support structure] upon which Applicant's small wireless facility will be collocated.

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**(d)(10) – Certification of Non-Wireless Services Provider**

**[Applicant is not a Wireless Services Provider]**

\_\_\_\_\_, a wireless services provider, has requested in writing that Applicant collocate the small wireless facilities or install, modify, or replace the pole or decorative pole at the requested location.

# APPLICATION AND PERMIT FORM

City of Avondale Estates, Georgia

Office of the Planner and Permit Services Coordinator

## Applicant Certification

Applicant agrees to indemnify and hold harmless the **City** and all officers, employees or agents of the **City** consistent with the provisions of O.C.G.A. § 36-66C-15.

This permit is requested this \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_\_\_.

\_\_\_\_\_  
By Signature

\_\_\_\_\_  
By Witness Signature

\_\_\_\_\_  
Printed Name Title

\_\_\_\_\_  
Title/Position

**>>>FOR STAFF USE ONLY<<<**

DATE RECEIVED: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

# OF FACILTIES: \_\_\_\_\_

Permit is hereby:     Approved     Denied

Reason for Denial:

## Permit Fee Calculation

**36-66C-5.**

(1) A fee for each application for the **collocation** of each small wireless facility on an existing pole assessed by the authority not to exceed \$100.00 per small wireless facility;

(2) A fee for each application for each **replacement pole** with an associated small wireless facility assessed by the authority not to exceed \$250.00;

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(3) A fee for each application for each **new pole** with an associated small wireless facility assessed by the authority not to exceed \$1,000.00 per pole with an associated small wireless facility;

- Collocation - \$100.00 per small wireless facility**
- Replacement Pole - \$250.00 per small wireless facility**
- New Pole - \$1,000.00 per pole with an associated small wireless facility**

Permit Granted by: \_\_\_\_\_ Date: \_\_\_\_\_