

1. Agenda

Documents:

[BOMC-12-13-18-SCM-AGENDA.PDF](#)

2. Meeting Called To Order/Adoption Of Agenda

3. Third And Final Reading Of The 2019 Budget

Documents:

[BUDGET ORDINANCE FY2019.PDF](#)
[NO COMMENTS.PDF](#)

4. Second Reading Of Noise Ordinance

Documents:

[DRAFT NOISE ORDINANCE.PDF](#)

5. Board Appointments

Documents:

[PZB SEAT RECOMMENDATION.PDF](#)
[HPC ARB SEAT RECOMMENDATIONS.PDF](#)
[ETHICS BOARD SEAT RECOMMENDATION.PDF](#)

6. Public Comment

7. Adjournment



**BOARD OF MAYOR AND COMMISSIONERS
SPECIAL CALLED MEETING
December 13th, 2018
5:30 p.m.**

AGENDA

- Item No. 1 Meeting Called to Order
- Item No. 2 Adoption of Agenda
- Item No. 3 **Third and Final Reading of the 2019 Budget**
- Item No. 4 **Second Reading of Noise Ordinance**
The existing noise ordinance does not address the unique conditions in the City's Central Business District (CBD). The proposed ordinance will specifically address the CBD.
- Item No. 5 **Board Appointments**
Three boards have open seats. They have interviewed applicants to fill vacancies on their boards and made recommendations to the BOMC as to who should fill them.
- Planning & Zoning Board
 - Historic Preservation Commission/Architectural Review Board
 - Ethics Board
- Item No. 6 Public Comment
- Item No. 7 Adjournment

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE BUDGET FOR FISCAL YEAR 2019 FOR THE CITY OF AVONDALE ESTATES.

BE IT ORDAINED by the City of Avondale Estates, as follows:

SECTION 1. Adoption by Reference. The document entitled "City of Avondale Estates 2019 Adopted Budget," comprised of the General Fund, the Capital Project Funds, The Enterprise Funds, and Trust Funds, marked accordingly and attached hereto, is incorporated herein by reference and is hereby adopted as the Budget for Fiscal Year 2019 for the City of Avondale Estates, Georgia.

SECTION 2. Special Authorization. The City Manager shall be authorized to reallocate departmental appropriations among various line item expenditures of that department as said officer believes necessary. The City Manager shall also be authorized to effect interdepartmental transfers, in the same fund, not to exceed \$10,000.00. Any such transfers shall be reported to the governing authority at its next regular meeting and shall be entered in the minutes.

SECTION 3. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Avondale Estates.

First Reading: _____

Second Reading: _____

Legal Notices Published: _____

Public Hearing: _____

Third Reading: _____

ADOPTED THIS ____ DAY OF DECEMBER, 2018.

BOARD OF MAYOR AND COMMISSIONERS
AVONDALE ESTATES, GEORGIA

Jonathan Elmore, Mayor

ATTEST: _____
Gina Hill, City Clerk

Approved as to Form:

 11-9-18
Stephen G. Quinn, Assistant City Attorney

	A	B	C	D	E	F
1	General Fund Revenues					
2	12/3/18 3:03 PM		2018 Budget	2019 Budget	Increase (Decrease)	2018 vs 2019 % Budget Change
3	General Property Ad Valorem Taxes		2,112,851	2,241,059	128,208	6.07%
4	Franchise and Other Taxes		494,543	514,778	20,235	4.09%
5	Interest on Past Due Taxes		1,661	1,167	(494)	-29.73%
6	Licenses, Occupational Taxes & Permits		214,422	236,170	0	0.00%
7	Fines & Forfeitures		569,784	598,273	28,489	5.00%
8	Fees and Other Service Charges		1,350	1,350	0	0.00%
9	Interest Earnings		4,362	4,720	358	8.21%
10	Assignment of Fund Balance		188,413	238,096	49,683	26.37%
11	Contributions		250	250	0	0.00%
12	Other Miscellaneous Revenues		15,483	19,746	4,263	27.53%
13	Parks, Recreations & Community Affairs		0	0	0	0.00%
14	Refunds and Reimbursements		0	0	0	
15	Intergovernmental Revenue		48,354	51,409	3,055	6.32%
16						
17	Total General Fund Revenues		3,651,473	3,907,019	233,797	6.40%
18						
19	General Fund Expenditures					
20						
21	Board Of Mayor and Commissioners		31,420	31,420	(0)	0.00%
22	City Administration		887,581	993,017	105,436	11.88%
23	Municipal Court		97,885	100,260	2,375	2.43%
24	General Government		102,909	101,578	(1,331)	-1.29%
25	Interfund Transfers		117,056	15,000	(102,056)	-87.19%
26	Intergovernmental Expenses		12,986	13,560	574	4.42%
27	Parks		400,443	459,582	59,139	14.77%
28	Police Department/Public Safety		1,337,554	1,389,599	52,045	3.89%
29	Professional Consultants		88,552	213,880	125,328	141.53%
30	Public Works Department		346,677	367,513	20,836	6.01%
31	Recreation & Community Affairs		40,000	44,862	4,862	12.16%
32	Capital Improvement Budget		188,413	45,500	(142,913)	0.00%
33	Capital Outlay - Garbage Truck		0	0	0	0.00%
34	Capital Outlay Police Vehicles		0	131,250	131,250	0.00%
35						
36	Total General Fund Expenditures		3,651,475	3,907,019	255,543	7.00%
37						
38	Difference			0		
39						
40	Sanitation Fund					
41			2018 Budget	2019 Budget	Increase (Decrease)	2018 vs 2019 % Budget Change
42	Revenues		775,896	869,030	93,134	12.00%
43	Transfer From General Fund		29,056	0	(29,056)	0.00%
44	Total Sanitation Fund Revenues and Transfers		804,952	869,030	64,078	7.96%
45						
46	Expenditures		777,454	863,266	85,812	11.04%
47						
48	Difference		(1,558)	5,764	(21,734)	

	C	E	F	G	H	I
1	Avondale Estates Revenue					
2						
3	12/3/18 3:03 PM	2018	2019	2018 vs 2019'	2019	2019
4	Account Name	Budget	Proposed	% Budget Change	Increase (Decrease)	Commission Adopted
6	R/E Property Tax - Current Year	1,946,271	2,066,722	6.19	120,451	
7	Personal Property Tax	26,233	25,803	(1.64)	(430)	
8	Motor Vehicle Tax - Dekalb County	72,595	77,700	7.03	5,105	
9	Public Utilities Ad Valorem Tax	16,618	14,700	(11.54)	(1,918)	
10	Railroad Equipment Tax	202	202	0.00	0	
11	Property Tax - Prior Years	50,384	55,384	9.92	5,000	
12	Personal Property Tax - Prior Years	548	548	0.00	0	
13	Total Property Taxes	2,112,851	2,241,059	6.07	128,208	
14	Atlanta Gas Light Company	25,400	27,727	9.16	2,327	
15	Georgia Power	129,087	119,956	(7.07)	(9,131)	
16	AT&T	2,988	2,856	(4.42)	(132)	
17	Comcast	31,976	43,515	36.09	11,539	
18	Insurance Premium	196,325	196,325	0.00	0	
19	Cell Tower	35,489	36,248	2.14	759	
20	Sanitation Taxes - Current Year	0	0	0.00	0	
21	Sanitation Taxes - Prior Year	0	0	0.00	0	
22	Alcoholic Beverages Taxes	25,972	27,120	4.42	1,148	
23	Intangible Taxes - Dekalb	47,306	61,031	29.01	13,725	
24	Total Franchise and Other Taxes	494,543	514,778	4.09	20,235	
25	Interest On Past Due Taxes	1,661	1,167	0.00	(494)	
26	Business License/Occupational - Prior Years	0	0	0.00	0	
27	Business License/Occupational	120,397	121,088	0.57	691	
28	Alcoholic Beverages Licenses	26,593	39,584	48.85	12,991	
29	Permit Authorizations/Building Permits	59,516	71,857	20.74	12,341	
30	Sign Permits	795	710	(10.69)	(85)	
31	Other Permits (Server/Film/Solicitation, etc)	7,121	2,931	(58.84)	(4,190)	
32	Total Licenses, Occupational Taxes & Permits	214,422	236,170	10.14	0	
33	Traffic Court Receipts	264,207	277,417	5.00	13,210	
34	Probation Svcs - Current Cases	305,577	320,856	5.00	15,279	
35	Total Fines & Forfeitures	569,784	598,273	5.00	28,489	
36	Rezoning and Variance Fees	500	500	0.00	0	
37	Sales of Reports/Copies/Booklet	100	100	0.00	0	
38	Sales - Newsletter Ads	0	0	0.00	0	
39	Charges - Other Services (Notary/O.R./Bckgrnd)	750	750	0.00	0	
40	Sales - Directory Ads	0	0	0.00	0	
41	Total Rezoning & Miscellaneous Revenue	1,350	1,350	0.00	0	
42	Interest Earnings	4,362	4,720	8.21	358	
43	Sale of Surplus Equipment Proceeds	0	0	0.00	0	
44	Sale of Recyclables	0	0	0.00	0	
45	Total Surplus & Recyclables Revenue	0	0	0.00	0	
46	Contributions and Donations	250	250	0.00	0	
47	Other Miscellaneous Revenue	0	0	0.00	0	
49	Fourth of July Activities - Donations	8,243	7,255	(11.99)	(988)	
50	Labor Day Race - Entry Fees/Sal	6,000	11,251	87.52	5,251	
51	City Wide Yard Sale	1,140	1,140	0.00	0	
52	Gazebo/Park Rental Fees	100	100	0.00	0	
53	Sales - Directory Ads	0	0	0.00	0	
54	Total Donations & Fees	15,483	19,746	27.53	4,263	
55	Refunds and Reimbursements	0	0	0.00	0	
56	Tax Refunds/Reimbursements	0	0	0.00	0	
57	Other Refunds and Reimbursements	0	0	0.00	0	
58	Insurance Reimbursements	0	0	0.00	0	
59	Total Refunds & Reimbursements	0	0	0.00	0	
60	Real Estate Transfer Tax	14,531	15,976	9.94	1,445	

	C	E	F	G	H	I
1	Avondale Estates Revenue					
2						
3	12/3/18 3:03 PM	2018	2019	2018 vs 2019'	2019	2019
4	Account Name	Budget	Proposed	% Budget Change	Increase (Decrease)	Commission Adopted
61	Homeowner's Tax Relief	0	0	0.00	0	
62	GA DOT - LMIG	33,823	35,433	4.76	1,610	
63	COPS Grant	0	0	0.00	0	
64	Total R/E Transfer & Homeowner's Tax Relief	48,354	51,409	6.32	3,055	
68	Total Revenues	3,463,059	3,668,922	5.94	205,863	0

	A	B	C	I	J	K	L	M
1	Administration Department							
2	Expenditures							
3								
4			12/3/18 3:03 PM	2018	2019	2018 vs 2019	2019	2019
5	Account #		Account Name	Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
6	501	225	Travel	600	600	0.00%	0	0
7	501	230	Education and Training	2,400	2,400	0.00%	0	0
8	501	350	Stipends	26,400	26,400	0.00%	0	0
9	501	395	FICA	2020	2,020	0.00%	(0)	0
10	Board of Mayo		Total BOMC	31,420	31,420	0.00%	(0)	0
11								
12	502	100	Salaries-Regular	584,846	633,568	8.33%	48,722	0
13	502	105	Salaries-Contract	0	0	0.00%	0	0
14	502	110	Overtime	2,600	2,600	0.00%	0	0
15	502	115	FICA	41,437	47,449	14.51%	6,012	0
16	502	120	Group Insurance	127,257	167,937	31.97%	40,680	0
17	502	121	City Mgr Life Insurance	1,217	0	0.00%	(1,217)	0
18	502	125	Retirement	22,886	17,596	-23.11%	(5,290)	0
19	502	126	Deferred Comp. Matching	3,900	4,550	16.67%	650	0
20	502	127	Annual Leave Buy Back	0	0	0.00%	0	0
21	502	128	Other Employee Benefits	805	1,377	71.06%	572	0
22	502	130	Workers Compensation Ins	2,724	2,813	3.26%	89	0
23	502	134	Professional Services	38	76	100.00%	38	0
24	502	135	Administrative Services	15,589	15,589	0.00%	0	0
25	502	200	Communications	6,519	13,591	108.48%	7,072	0
26	502	210	Printing and Binding	1,420	1,209	-14.86%	(211)	0
27	502	215	Books and Periodicals	200	0	-100.00%	(200)	0
28	502	220	Water & Sewer	2,254	1,251	-44.50%	(1,003)	0
29	502	221	Natural Gas	1,733	1,393	-19.62%	(340)	0
30	502	222	Electricity	14,425	13,923	-3.48%	(502)	0
31	502	225	Travel	2,745	2,978	8.49%	233	0
32	502	226	Food	260	260	0.00%	0	0
33	502	230	Education and Training	1,900	2,816	48.21%	916	0
34	502	231	City Planner Food	280	180	-35.71%	(100)	0
35	502	232	City Planner Travel/Mileage	850	850	0.00%	0	0
36	502	233	City Planner/Trng	670	670	0.00%	0	0
37	502	235	Car Allowance	2,500	0	0.00%	(2,500)	0
39	502	260	Small Equipment	0	0	0.00%	0	0
40	502	270	Computers	4,700	1,200	-74.47%	(3,500)	0
41	502	300	Landscape Maintenance	360	360	0.00%	0	0
42	502	341	Repairs and Maintenance - Equipmt	7,800	7,800	0.00%	0	0
43	502	345	Repairs and Maintenance - Bldgs	6,935	7,316	5.49%	381	0
44	502	350	Education Ad Hoc Committee	0	0	0.00%	0	0
45	502	360	Compensation Adjustments	0	20,000	0.00%	20,000	0
46	502	365	Website	9,830	9,830	0.00%	0	0
47	502	390	General Supplies and Materials	7,470	3,606	-51.73%	(3,864)	0
48	502	430	Dues and Fees	11,432	10,228	-10.53%	(1,204)	0
49	City Administr		Total	887,581	993,017	11.88%	105,436	0

	C	G	H	I	J	K
1	General Government					
2	Expenditures					
3						
4	12/3/18 3:04 PM	2018	2019	2018 vs 2019	2019	2019
5	Account Name	Budget	Budget	% Budget Change	Increase (Decrease)	Commission Adopted
6	Communications	2,528	2,810	11.16%	282	0
7	Printing and Binding	6,167	6,286	1.93%	119	0
8	Expenses for Public Hearings	1,500	1,792	19.47%	292	0
9	City Directory	0	0	0.00%	0	0
10	Telecommunications Management Services GM.	1,679	1,679	0.00%	0	0
11	Software / Computers	899	975	8.45%	76	0
12	Repairs and Maint Equipment	700	0	-100.00%	(700)	0
13	Building Plan Review/Inspections	35,710	43,114	20.73%	7,404	0
14	Insurance - Liability	43,355	36,849	-15.01%	(6,506)	0
15	Postage	5,906	4,656	-21.16%	(1,250)	0
16	Newsletter Printing/Postage	215	225	4.65%	10	0
17	General Supplies and Materials	4,250	3,192	0.00%	(1,058)	0
18	Total	102,909	101,578	-1.29%	(1,331)	0
19						
23						
24						
25						

	C	G	H	I	J	K
1	Recreation & Community Affairs					
2	Expenditures					
3						
4	12/3/18 3:04 PM	2018	2019	2018 vs 2019'	2019	2019
5	Account Name	Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
6	Salaries - Contract	0	0	0.00%	0	0
7	General Supplies & Materials	0	0	0.00%	0	0
8	Easter Egg Hunt	700	1,762	151.71%	1,062	0
9	Children's Fishing Derby	300	300	0.00%	0	0
10	Town Hall Meetings	3,000	1,500	0.00%	(1,500)	0
11	Fourth of July	22,000	27,000	22.73%	5,000	0
12	Labor Day Race	6,000	11,000	83.33%	5,000	0
13	City Wide Yard Sale	1,500	100	-93.33%	(1,400)	0
14	Golf Tournament	0	0	0.00%	0	0
15	Christmas Comes to Avondale	5,500	2,500	-54.55%	(3,000)	0
16	Community Activities	500	200	-60.00%	(300)	0
17	Resident Welcome Committee	0	0	0.00%	0	0
18	Boards & Committees	500	500	0.00%	0	0
19	Total	40,000	44,862	12.16	4,862	0
20						

	C	G	H	I	J	K
1	Intergovernmental Expense					
2	Expenditures					
3						
4	12/3/18 3:04 PM	2018	2019	2018 vs 2019	2019	2019
5	Account Name	Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
6	DeKalb Board of Education	12,986	13,560	4.42%	574	0
7	DeKalb Co. Roads	0	0	0.00%	0	0
8	FEMA/GEMA	0	0	0.00%	0	0
9	Summer Recreation	0	0	0.00%	0	0
10	DeKalb County Ad Valorem	0	0	0.00%	0	0
11	Total	12,986	13,560	4.42%	574	0
12						
13						

	C	G	H	I	J	K
1	Interfund Transfers					
2	Expenditures					
3						
4	12/3/18 3:04 PM	2018	2019	2018 vs 2019	2019	2019
5	Account Name	Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
6	Appropriation of Fund Balance	0	0	0.00%	0	0
7	Transfer to Lake Avondale	10,000	0	0.00%	(10,000)	0
8	Transfer to Capital Projects Fund	0	0	0.00%	0	0
9	Transfer to DDA	78,000	15,000	0.00%	(63,000)	0
10	Transfer to Sanitation Fund	29,056	0	0.00%	(29,056)	0
11	Transfer to Stormwater Fund	0	0	0.00%	0	0
12	Total	117,056	15,000	0.00%	(102,056)	0
13						
14						

	C	I	J	K	L	M
1	Public Works Department					
2	Expenditures					
3						
4		2018	2019	2018 vs 2019	2019	2019
5	Account Name	Budget	Department Request	% Budget Change	Dollar Increase (Decrease)	Commission Adopted
6	Salaries - Regular	112,830	114,575	1.55%	1,745	
7	Overtime	0	0	0.00%	0	
8	FICA	8,632	8,765	1.54%	133	
9	Group Insurance	28,718	38,341	33.51%	9,623	
10	Unemployment Payments	0	0	0.00%	0	
11	Retirement	7,621	5,959	-21.81%	(1,662)	
12	Deferred Comp Matching	650	650	0.00%	0	
13	Annual Leave Buy-Back	0	0	0.00%	0	
14	Other Employee Benefits	240	240	0.00%	0	
15	Workers Compensation Insurance	10,011	10,165	1.54%	154	
16	Professional Services	90	166	84.44%	76	
17	Communications	4,400	4,400	0.00%	0	
18	Books and Periodicals	100	100	0.00%	0	
19	Water and Sewage	2,045	1,545	-24.45%	(500)	
20	Natural Gas	1,633	1,433	-12.25%	(200)	
21	Electricity	6,909	4,909	-28.95%	(2,000)	
22	Electricity - Streetlights	60,207	58,707	-2.49%	(1,500)	
23	Gasoline	2,550	2,300	-9.80%	(250)	
24	Travel	2,000	3,000	50.00%	1,000	
25	Training and Education	1,700	2,200	29.41%	500	
26	Car Allowance	0	0	0.00%	0	
27	Small Equipment	0	0	0.00%	0	
28	Landfill Expense	0	0	0.00%	0	
29	Milling of US 278/North Clarendon	0	10,000	0.00%	10,000	
30	Roadways and Walkways	46,930	46,930	0.00%	0	
31	Traffic Engineering	1,500	3,000	100.00%	1,500	
32	LMIG Expenditures	33,823	35,433	4.76%	1,610	
33	Repairs and Maintenance - Vehicles	1,000	1,000	0.00%	0	
34	Repairs and Maintenance - Equipment	0	0	0.00%	0	
35	Repairs and Maintenance - Buildings	2,599	2,604	0.19%	5	
36	Insurance - liability, property, etc.	0	0	0.00%	0	
37	Property Lease	1,093	1,126	3.00%	33	
38	Uniform Allowance/Rental	1,354	1,574	16.22%	220	
39	Equipment Rental	3,352	3,700	10.38%	348	
40	General Supplies and Materials	4,500	4,500	0.00%	0	
41	Dues and Fees	191	191	0.00%	0	
42	Total	346,677	367,513	6.01%	20,835	0
43						
44						

	A	C	I	J	K	L	M
1	Parks Department						
2	Expenditures						
3		12/3/18 3:04 PM	2018	2019	2018 vs 2019'	2019	2019
4	Accou	Account Name	Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
5	535	Salaries - Regular	202,809	223,516	10.21%	20,707	0
6	535	Salaries - Contract	0	0	0.00%	0	0
7	535	Overtime	5,677	5,677	0.00%	0	0
8	535	FICA	15,949	17,533	9.93%	1,584	0
9	535	Group Insurance	75,797	112,332	48.20%	36,535	0
10	535	Retirement	13,193	10,316	-21.80%	(2,877)	0
11	535	Deferred Comp Matching	2,340	2,340	0.00%	0	0
12	535	Annual Leave Buy-Back	0	0	0.00%	0	0
13	535	Other Employee Benefits	805	805	0.00%	0	0
14	535	Workers Compensation Insurance	6,514	7,161	9.93%	647	0
15	535	Professional Services	346	346	0.00%	0	0
16	535	Communications	1,089	1,090	0.09%	1	0
17	535	Water and sewage	0	0	0.00%	0	0
18	535	Natural Gas	557	557	0.00%	0	0
19	535	Electricity	900	900	0.00%	0	0
20	535	Training and Education	300	300	0.00%	0	0
21	535	Landscape Maintenance	14,831	15,331	3.37%	500	0
22	535	Tree Maintenance	3,520	3,520	0.00%	0	0
23	535	Tree Installation	2,500	2,500	0.00%	0	0
24	535	Tree Removal	24,741	25,241	2.02%	500	0
25	535	Gasoline	6,090	5,090	-16.42%	(1,000)	0
26	535	Irrigation	1,000	2,500	150.00%	1,500	0
27	535	Repairs and Maintenance - Vehicles	5,786	5,786	0.00%	0	0
28	535	Repairs and Maintenance - Equipmen	5,000	5,000	0.00%	0	0
29	535	Repairs and Maintenance - Buildings	2,500	2,500	0.00%	0	0
30	535	Insurance - liability, property, etc.	0	0	0.00%	0	0
31	535	Uniform Allowance/Rental	5,400	5,940	10.00%	540	0
32	535	Rentals - Equipment	0	0	0.00%	0	0
33	535	General Supplies and Materials	2,800	3,300	17.86%	500	0
34	Parks	Total	400,443	459,582	14.77%	59,139	0

	C	E	F	G	H	I
1						
2	Sanitation Fund					
3	12/3/18 3:04 PM					
4		2018	2019	2018 vs 2019'	2019	2019
5	Account Name	Budget	Department Request	% Budget Change	Dollar Increase (Decrease)	Commission Adopted
6						
7	Sanitation Fees - Current Year	737,140	852,422	15.64%	115,282	0
8	Sanitation Fees - Prior Year	9,700	16,608	71.22%	6,908	0
9	Transfer In From General Fund	29,056	0	0.00%	(29,056)	0
10	Total	775,896	869,030	12.00%	93,134	0
11						
12						
13	Salaries - Regular	342,674	357,354	4.28%	14,680	0
14	Overtime	5,810	5,810	0.00%	0	0
15	Seasonal Staff	9,630	10,112	5.00%	481	0
16	FICA	26,831	27,954	4.18%	1,123	0
17	Group Insurance	109,808	145,293	32.32%	35,485	0
18	Unemployment Payments	0	0	0.00%	0	0
19	Retirement	21,659	16,937	-21.80%	(4,722)	0
20	Deferred Comp Matching	2,470	2,470	0.00%	0	0
21	Annual Leave Buy-Back	0	0	0.00%	0	0
22	Other Employee Benefits	1,320	1,320	0.00%	0	0
23	Workers Compensation Insurance	31,117	32,420	4.19%	1,303	0
24	Professional Services	609	609	0.00%	0	0
25	Communications	1,340	1,340	0.00%	0	0
26	Books and Periodicals	0	0	0.00%	0	0
27	Water and Sewage	0	0	0.00%	0	0
28	Natural Gas	0	0	0.00%	0	0
29	Electricity	0	0	0.00%	0	0
30	Electricity - Streetlights	0	0	0.00%	0	0
31	Gasoline	29,502	24,502	-16.95%	(5,000)	0
32	Travel	0	0	0.00%	0	0
33	Training and Education	0	0	0.00%	0	0
34	Car Allowance	0	0	0.00%	0	0
35	Small Equipment	0	0	0.00%	0	0
36	Landfill Expense	83,200	88,200	6.01%	5,000	0
37	Recycling Disposal	46,305	48,620	5.00%	2,315	0
38	Roadways and Walkways	0	0	0.00%	0	0
39	Traffic Engineering	0	0	0.00%	0	0
40	Repairs and Maintenance - Vehicles	35,000	45,000	28.57%	10,000	0
41	Repairs and Maintenance - Equipmer	2,300	2,300	0.00%	0	0
42	Repairs and Maintenance - Buildings	0	0	0.00%	0	0
43	Insurance - liability, property, etc.	14,270	8,427	-40.95%	(5,843)	0
44	Property Lease	0	0	0.00%	0	0
45	Uniform Allowance/Rental	9,610	10,600	10.30%	990	0
46	Capital Outlay Garbage Truck Loan	0	0	0.00%	0	0
47	General Supplies and Materials	4,000	4,000	0.00%	0	0
48	Depreciation	0	30,000	0.00%	30,000	0
49	Capital Outlay Vehicle Loans	0	0	0.00%	0	0
50	Total	777,454	863,266	11.04%	85,811	0

Public Works Department

Operating Services

Account #		Account Name	2007		2008		
			Budget		Department Request	Manager Recommend	Commission Adopted
530	134	Professional Services					
		<i>Drug tests (new hires & accidents)</i>					
530	200	Communications					
		<i>Nextel (10 phones)</i>					
		<i>Phone/DSL</i>					
		<i>Mobile internet service for code officer</i>					
530	215	Books and Periodicals					
		<i>Storm Water Manual</i>					
		<i>Hydrology Study</i>					
		<i>Gardening Manual</i>					
		<i>Misc</i>					
530	220	Water and Sewage					
530	221	Natural Gas					
530	222	Electricity					
530	223	Electricity - Streetlights					
530	224	Gasoline					

Public Works Department

Operating Services

Account #		Account Name	2007		2008		
			Budget		Department Request	Manager Recommend	Commission Adopted
530	225	Travel					
		<i>PW Admin Conference (2)</i>					
		<i>GA Assn of Code Enforcement Training (2)</i>					
		<i>Storm Water Training</i>					
530	230	Training and Education					
		<i>APWA Conference (2007-2 people @ 2 conf)</i>					
		<i>APWA Training (2007-2 @ 2)</i>					
		<i>GACE certification training (2007-2)</i>					
		<i>Dekalb Dev. Training - soil erosion & NPDES</i>					
		<i>Misc Code/Zoning training</i>					
530	235	Car Allowance					
530	260	Small Equipment					
		<i>Commercial grade push mower replacement (1)</i>					
		<i>Printer/copier</i>					
		<i>Nextel radio replacement (2006-3) (2007-2)</i>					
		<i>Misc</i>					
		<i>Blower (replacement)</i>					
		<i>Utility Trailer - to carry nonpotable water</i>					
		<i>Chain Saw-replacement (2007-2)</i>					
530	280	Landfill Expense					
530	281	Recycling Disposal					

Public Works Department

Operating Services

Account #		Account Name	2007		2008		
			Budget		Department Request	Manager Recommend	Commission Adopted
530	291	Roadways and Walkways <i>Continuation of 5 yr curbing plan</i>					
530	292	Traffic Engineering <i>Street sign replacements</i> <i>Caution light repairs</i>					
530	340	Repairs and Maintenance - Vehicles <i>Tires</i> <i>General Maintenance</i> <i>General Repairs</i>					
530	341	Repairs and Maintenance - Equipment					
530	345	Repairs and Maintenance - Buildings					
530	350	Insurance - liability, property, etc. <i>Public Works</i> <i>Sanitation</i>					
530	356	Property Lease (CSX)					
530	370	Uniform Rental <i>Weekly uniform rental</i>					

Public Works Department

Operating Services

Account #		Account Name	2007		2008		
			Budget		Department Request	Manager Recommend	Commission Adopted
		<i>boots</i>					
		<i>Summer shirts</i>					
		<i>Gloves, rain gear</i>					
		<i>Uniform allowance (Code Enforcement)</i>					
		<i>Uniform allowance (PW Director)</i>					
530	380	Equipment Rental					
530	390	General Supplies and Materials					
		<i>Office supplies</i>					
		<i>Tools</i>					
		<i>Misc. items</i>					
530	430	Dues and Fees					
		<i>ICC</i>					
		<i>GACE</i>					
		<i>Parks/Rec Association</i>					
		<i>APWA</i>					
		<i>BOAG</i>					
		<i>Misc</i>					
Public Works - Operating Services			0		0	0	0

	C	I	J	K	L	M
1	Police Department					
2	Expenditures					
3						
4	12/3/18 3:04 PM	2018	2019	2018 vs 2019'	2019	2019
5	Account Name	Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
6	Salaries-Regular	767,489	763,050	-0.58%	(4,439)	0
7	Overtime	37,000	37,000	0.00%	0	0
8	FICA	61,543	61,204	-0.55%	(339)	0
9	Group Insurance	201,025	268,386	33.51%	67,361	0
10	Unemployment Insurance	0	0	0.00%	0	0
11	Retirement	42,738	33,420	-21.80%	(9,318)	0
12	Deferred Comp Matching	6,500	6,500	0.00%	0	0
13	Citizens Patrol	6,110	6,110	0.00%	0	0
14	Other Associate Benefits	1,610	1,610	0.00%	0	0
15	Police Officer's Benefit	2,904	2,904	0.00%	0	0
16	Workers Compensation Insurance	54,299	54,000	-0.55%	(299)	0
17	Professional Services	3,690	3,690	0.00%	0	0
18	IT Expense	5,946	5,946	0.00%	0	0
19	Communications	8,196	8,448	3.07%	252	0
20	Printing and Binding	550	550	0.00%	0	0
21	Books and Periodicals	137	137	0.00%	0	0
22	Police Academy	1,025	1,025	0.00%	0	0
23	Natural Gas	0	0	0.00%	0	0
24	Electricity	0	0	0.00%	0	0
25	Gasoline	37,800	30,000	-20.63%	(7,800)	0
26	Travel	4,300	4,410	2.56%	110	0
27	Training and Education	1,790	1,790	0.00%	0	0
28	Car Allowance	0	0	0.00%	0	0
29	Small Equipment	13,220	14,000	5.90%	780	0
30	Repairs and Maintenance - Vehicle	21,700	24,000	10.60%	2,300	0
31	Repairs and Maintenance - Equip	27,191	29,471	8.39%	2,280	0
32	Repairs and Maintenance - Blding	0	0	0.00%	0	0
33	Insurance - liability, property, etc.	0	0	0.00%	0	0
34	Computers	4,600	4,600	0.00%	0	0
35	Uniform Allowance	11,999	11,999	0.00%	0	0
36	Uniform Cleaning and Alterations	4,000	3,500	-12.50%	(500)	0
37	General Supplies and Materials	9,297	10,725	15.36%	1,428	0
38	Dues and Fees	895	1,125	25.70%	230	0
39	Total	1,337,554	1,389,599	3.89%	52,045	0

	A	B	C	I	J	K	L	M
1	Municipal Court							
2	Expenditures							
3								
4			12/3/18 3:04 PM	2018	2019	2018 vs 2019	2019	2019
5	Account #	Account Name		Budget	Department Request	% Budget Change'	Dollar Increase (Decrease)	Commission Adopted
6	512	100	Salaries - Regular	47,465	49,361	4.00%	1,896	0
7	512	115	FICA	5,513	5,658	2.63%	145	0
8	512	120	Group Insurance	9,010	11,884	31.89%	2,874	0
9	512	125	Retirement	3,338	2,611	-21.79%	(727)	0
10	512	126	Deferred Comp Matching	650	650	0.00%	0	0
11	512	127	Annual Leave Buy-Back	0	0	0.00%	0	0
12	512	128	Other Employee Benefits	115	115	0.00%	0	0
13	512	130	Workers Compensation Insurance	272	279	0.00%	7	0
14	512	131	Legal Services - Judge	24,600	24,600	0.00%	0	0
15	512	132	Legal Services - Public Defender	3,400	2,400	-29.41%	(1,000)	0
16	512	134	Professional Services	0	0	0.00%	0	0
17	512	341	Equipment Maintenance	240	240	0.00%	0	0
18	512	200	Communications	0	0	0.00%	0	0
19	512	210	Printing and Binding	500	400	-20.00%	(100)	0
20	512	225	Travel	750	500	-33.33%	(250)	0
21	512	230	Education and Training	993	774	-22.05%	(219)	0
22	512	260	Small Equipment	0	0	0.00%	0	0
23	512	340	Equipment Maintenance	0	0	0.00%	0	0
24	512	360	Postage	0	0	0.00%	0	0
25	512	390	General Supplies and Materials	1,000	750	-25.00%	(250)	0
26	512	820	Dues and Fees	37	37	0.00%	0	0
27	Municipal Cou	Total		97,885	100,260	2.43%	2,375	0

REVENUE AND EXPENSE SUMMARY

12/3/18 3:04 PM

	General Fund	Sanitation Fund	Lake Fund		Stormwater Fund	Dottie Holmes Fund	TAD Fund	
Revenue/Expenditures								
Revenue	3,907,019	869,030	12		135,238	15	610	
Expenditures	3,907,019	(863,266)	(4,100)		(447,863)	0	0	
Difference	0	5,764	(4,088)		(312,625)	15	610	
Inter-Fund Transfers								
To/From the Sanitation Fund	0	0						
To/From the Lake Fund	0		0					
Total	0	0	0					

	A	D	E	F	G	H	I
1	Fund	2018	2019 Department Request	2018 vs 2019 % Budget Change'	Dollar Increase (Decrease)	2019 Commission Adopted	12/3/18 3:04 PM
2	Stormwater Fund						
3	Revenues						
4	Interest Earnings	1,800	2,896	60.89%	1,096	0	
5	Stormwater Fees	135,288	132,342	-2.18%	-2,946	0	
6	Total Revenues	137,088	135,238	-1.35%	-1,850	0	
7							
8	Expenditures						
9	Drain Cleaning	10,000	10,000	0.00%	0	0	
10	Capital Improvements	687,863	437,863	-36.34%	-250,000	0	
11	Total Expenditures	697,863	447,863	-36.34%	-250,000	0	
12							
13	Difference	(560,775)	(312,625)	-44.25%	-251,850	0	
14							
15	Lake Avondale Fund						
16	Revenues:						
17	Interest Income	12	14	0.00	2	0	
18	Transfer In From General Fund	10,000	0	0.00	-10,000	0	
19	Total Revenues	10,012	14	0.00	-9,998	0	
20							
21	Expenditures:						
22	Lake Maintenance	4,100	4,990	0.22	0	0	
23	Total Expenditures	4,100	4,990	0.22	0	0	
24							
25	Difference	5,912	(4,976)	(1.84)	0	0	
26							
27	Dottie Holmes Fund						
28	Revenues:						
29	Interest Income	15	48	220.00%	33	0	
30	Total Revenues	15	48	220.00%	33	0	
31							
32	City of Avondale Estates TAD						
33	Revenues:						
34	TAD Taxes	0	0	0.00%	0	0	
35	Interest Income	35	29	-17.14%	(6)	0	
36	Total Revenues	35	29	-17.14%	(6)	0	

CITY OF AVONDALE ESTATES – NOISE ORDINANCE

Sec. 12-4 – Disturbing the Peace; Definitions.

"A" *weighted sound level* means the sound level reported in units of dB(A) approximating the response of human hearing when measuring sounds of low to moderate intensity as measured using the "A" weighting network with a sound level meter meeting the standards set forth in ANSI S1.4-1983 or its successors.

ANSI means the American National Standards Institute.

Commercial Area means any parcel of land which is not zoned for single-family residential use only.

Decibel (dB) means the unit for the measurement of sound pressure based upon a reference pressure of twenty (20) micropascals (zero (0) decibels), i.e., the average threshold of hearing for a person with very good hearing.

Single-Family Residential Area means any parcel of land which is zoned exclusively for single-family residential use. Under the present zoning classification system of the city, Single-Family Residential Areas are zoned R-24 and R-12.

Sound means any oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency. Bass reverberations constitute sound.

Sound level meter means an instrument that conforms to ANSI S1.4-1983 or its successors.

Sec. 12-4.1 - Disturbing the Peace; Public Streets and Single Family Residential Areas.

(a) *Applicability.* This section shall apply to sound originating on any public street or Single-Family Residential Area of the city.

(b) *Prohibition.* It shall be unlawful for any person to make, continue or cause to be made or continued any loud, unnecessary or unusual sound or noise which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others in the city, and which is audible to a person of normal hearing ability more than fifty (50) feet from the point of origin of the sound or noise.

(c) The following acts among others are declared to be loud, disturbing and unnecessary sound or noises in violation of this section, but this enumeration shall not be deemed to be exclusive:

(1) *Horns, signaling devices.* The sounding of any horn or signaling device on any automobile, motorcycle or other vehicle on any street or public place in the city, except as a

danger warning, the creation of any unreasonably loud or harsh sound by means of such signaling device and the sounding of such device for an unnecessary and unreasonable period of time. The use of any signaling device except one operated by hand or electricity, the use of any horn, whistle or other device operated by engine exhaust and the use of such signaling device when traffic is held up for any reason.

(2) *Radios, phonographs, similar devices.* The using, operating or permitting to be played, used or operated any radio receiving set, musical instrument, phonograph or other machine or device for the producing or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the neighboring inhabitants or at any time with louder volume than is necessary for convenient hearing for the person who is in the room, vehicle or chamber in which such machine or device is operated and who is a voluntary listener thereto. The operation of this set, instrument, phonograph, machine or device between the hours of 11:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at a distance of fifty (50) feet from the room, building, structure or vehicle in which it is located shall be prima facie evidence of a violation of this section.

(3) *Loudspeakers, amplifiers for advertising.* The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of commercial advertising or attracting the attention of the public to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.

(4) *Yelling, shouting, etc.* Yelling, shouting, hooting, whistling or singing on the public streets, particularly between the hours of 11:00 p.m. and 7:00 a.m., or at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any office, dwelling, hotel or other type of residence or of any persons in the vicinity.

(5) *Animals, birds.* Anyone who keeps or maintains an animal or bird that disturbs the comfort or repose of any person because the animal or bird is emitting frequent or long-continued sound or noise, and who continues to keep, maintain or allow any animal or bird to disturb the comfort or repose of any person shall be deemed in violation of this section; provided, the person keeping or maintaining such animal or bird has been first notified in writing by certified mail, return receipt requested, by the complaining party that the animal or bird being kept by the addressee is disturbing such person's comfort or repose. This section shall be liberally construed to accomplish the objectives thereof and the person making the written notification need not use the exact words of this section to the addressee so long as the notification sufficiently informs the addressee of the nature of the disturbing noise emitted by any animal or bird.

(6) Reserved.

(7) *Exhausts.* The discharge into the open air of the exhaust of any steam engine, stationary internal combustion engine, motor vehicle or motorboat except through a muffler or

other device which will effectively prevent loud or explosive noises therefrom. The use of special or modified standard equipment exhaust devices on automotive vehicles to increase or modify the sound emitted by the exhaust is prohibited.

(8) *Defect in vehicle or load.* The use of any automobile, motorcycle or vehicle so out of repair, so loaded, or in such manner as to create loud and unnecessary grating, grinding, rattling or other noise.

(9) *Loading, unloading, opening boxes.* The creation of a loud and excessive noise in connection with loading or unloading any vehicle or the opening and destruction of bales, boxes, crates and containers.

(10) *Construction or repair of buildings.* The erection (including excavating), demolition, alteration or repair of any building other than between the hours of 7:00 a.m. and 10:00 p.m., Monday through Saturday, except that the city may determine when the loss or inconvenience that would result to any party in interest is of such nature as to warrant special consideration, then the city may grant a permit for a period not to exceed ten (10) days or less for this work to be done within the hours of 10:00 p.m. and 7:00 a.m.

(11) *Schools, courts, churches, hospitals.* The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while it is in use, or adjacent to any hospital, which unreasonably interferes with the working of the institution, or which disturbs or unduly annoys patients in the hospital, provided that conspicuous signs are displayed in these streets indicating that it is a school, hospital or court street.

(12) *Hawkers, peddlers, vendors.* The shouting and crying of peddlers, hawkers and vendors which disturbs the peace and quiet of the neighborhood.

(13) *Noises to attract attention.* The use of any drum or other instrument or device for the purpose of attracting attention by creation of noise to any performance, show or sale.

(14) *Transportation of metal rails, similar materials.* The transportation of rails, pillars or columns of iron, steel or other material over and along streets and other public places upon carts, drays, cars, trucks or in any other manner so loaded as to cause loud noises or as to disturb the peace and quiet of the streets or other public places.

(15) *Pile drivers, hammers, similar equipment.* The operation, between the hours of 10:00 p.m. and 7:00 a.m. of any pile driver, steam shovel, pneumatic hammer, derrick, steam or electric hoist or other appliance, the use of which is attended by loud or unusual sounds or noises.

(16) *Blowers.* The operation of any noise-creating blower or power fan or any internal combustion engine, the operation of which causes noise due to the explosion of operating gases or fluids, unless the noise from such blower or fan is muffled and the engine is equipped with a muffler device sufficient to deaden this noise.

(17) *Sound trucks.* The use of mechanical loudspeakers or amplifiers on trucks or other moving or standing vehicles for advertising or other commercial purposes; the use of sound

trucks for noncommercial purposes during such hours and in such places and with such volume as would constitute this use as a public nuisance.

(d) *Exemptions.* The provisions of this section shall not apply to or be enforced against the following:

- (1) Any vehicle of the city or county while engaged in necessary public business.
- (2) Excavations or repairs of streets by or on behalf of the city, county, or state at night when public welfare and convenience renders it impossible to perform this work during the day.
- (3) The reasonable use of amplifiers or loudspeakers in the course of public addresses which are noncommercial in character.
- (4) Any event that is permitted by the city and specifically exempted from this ordinance in advance by the city manager.

Sec. 12-4.2. Disturbing the Peace; Commercial Areas.

(a) *Applicability.* This section shall apply to sound originating on any property within the Commercial Areas of the City, excluding public streets.

(b) *Prohibited sound levels during designated hours.* No person shall cause, suffer, allow, or permit the operation of any source of sound on any property within any Commercial Area of the city that is measured in accordance with this section to be in excess of the stated limitations during the stated periods of time:

(1) eighty (80) dB(A) between 7:01 a.m. and 10:59 p.m. every day, and between 11:00 p.m. and 11:59 p.m. on Friday and Saturday.

(2) seventy three (73) dB(A) between Midnight and 7:00 a.m. every day, and between 11:00 p.m. and 11:59 p.m. on Sunday, Monday, Tuesday, Wednesday and Thursday.

(c) *Procedures for the determination of sound levels.* All sound measurements made pursuant to the enforcement of this section shall comply with the following regulations:

(1) All sound measurements shall be made upon the affected property, at a distance of twenty (20) feet from the property line of the property upon which the noise under investigation emanates. When instrumentation cannot be placed at twenty feet from the property line, the measurement shall be made as close thereto as possible and the location of the measurement noted on any citation issued pursuant to this section.

(2) For the purposes of this ordinance, sound measurements are measured on the A-weighted sound scale of a sound level meter of standard design and quality having characteristics established by ANSI and having been properly calibrated according to accepted practice established by ANSI.

(3) The sound level meter and calibrator must be recertified annually at an accredited laboratory certified to meet the requirements of ANSI Z540-1-1994, ANSI Z540-3-2006 and

ANSI R205. A field check of meter calibration and batteries must be conducted before and after every set of measurements and shall be noted on any citation issued pursuant to this section.

(4) Whenever a citation is issued pursuant to this section, the officer issuing the citation shall measure the residual sound level at the same location which the offending sound was measured as soon as possible after the offending noise is silenced. The officer issuing the citation shall record such residual sound level and include this information on the citation issued.

(d) *Exemptions.* The provisions of this section shall not apply to or be enforced against the following:

(1) Any activity carried out by the state, city or county government while engaged in necessary public business;

(2) The erection (including excavating), demolition, alteration or repair of any building between the hours of 7:00 a.m. and 10:00 p.m., Monday through Saturday;

(3) Any event that is permitted by the city and specifically exempted from this ordinance in advance by the city manager.

Sec. 12-4.3. Disturbing the Peace; Violations and Penalties.

(a) The provisions of this ordinance may be enforced by police officers and/or code enforcement officers of the city.

(b) Any person found to be disturbing the peace in violation of this ordinance for the first time within a given calendar year shall be issued a written warning by the police or code enforcement officer rather than a citation. Such warning shall be filed and indexed appropriately by such officer to facilitate the enforcement of this ordinance.

(c) Any person that does anything prohibited or fails to do anything required by this ordinance, whom has already received a written warning for disturbing the peace during the current calendar year, shall be issued a citation by a police officer or a code enforcement officer.

(d) Where a citation is issued for disturbing the peace in violation of this ordinance and the person so cited is convicted in municipal court for violation of this ordinance, the municipal court shall impose the following penalties:

(1) upon a first conviction for disturbing the peace within a given calendar year, the court shall impose a fine of one hundred dollars (\$100.00);

(2) upon a second conviction for disturbing the peace within a given calendar year, the court shall impose a fine of two hundred and fifty dollars (\$250.00);

(3) upon a third conviction for disturbing the peace within a given calendar year, the court shall impose a fine of five hundred dollars (\$500.00); and

(4) upon a fourth conviction for disturbing the peace within a given calendar year, the court shall impose a fine of one thousand dollars (\$1,000.00) and may also sentence the offender to up to six months of confinement if the court deems appropriate.

MEMORANDUM

November 9, 2018

From: Planning and Zoning Board (PZB), City of Avondale Estates, GA

To: Patrick Bryant, City Manager
Board of Mayor and Commissioners
City of Avondale Estates, GA

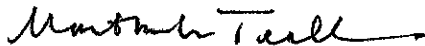
CC: Keri Stevens, City Planner
Karen Holmes, Administrative Assistant

RE: Recommendation for PZB Open Seats

The Planning and Zoning Board has two (2) open seats. There were four (4) applications for the two (2) available seats. As required by the Guidelines for Board/Commission Appointments/Reappointments/Vacancies Policy the PZB interviewed the four (4) applicants, which included two incumbents. The PZB voted by paper ballot. The results were as follows:

John Pomberg-three votes
Keith Melton-two votes
Dee Merriam-one vote

Respectfully Submitted,



Martha Teall, Chair
Planning and Zoning Board
City of Avondale Estates

Dear Gina,

As you know there will be 3 openings on the HPC and ARB effective as of January 1, 2019. Two current members, David Sacks and Christine McMahon, have indicated they wished to be re-appointed to the HPC and ARB after their terms run out on December 31, 2018, while Kathleen Minnix had requested that she be removed from the HPC and ARB effective January 1, 2019. **Interviews** have been conducted for all of the applicants, including, Brian Beaubien, Christine McMahon, Megan McGovern, David Sacks, Rob Smith (who subsequently requested not to be considered), and Jason Swichtenberg, and the board has reviewed all of their applications. **During** our meeting on November 19, 2018 at 7:00pm at City Hall, which meeting was attended by Peter Yoxall (Vice Chair for HPC), Franck Brown (2nd Vice Chair for ARB) and Kathleen Minnix (2nd Vice Chair for HPC), we discussed the openings, applicants and interviews for the HPC and ARB positions and we decided unanimously, notwithstanding the high quality of all of the applicants, to recommend the following three (3) individuals for board membership on the HPC and ARB:

Christine McMahon
David Sacks
Jason Swichtenberg

Please let us know if you have any questions or need any additional information.

Thanks!
Peter Yoxall
Vice Chair for HPC

Hi Gina,

I am writing to confirm the Ethics Board met on November 28 and interviewed two candidates for the open seat. The current members voted and selected Patrick O'Connor to fill the open seat. Please let us know if you need anything further from Mary Ann or me.

Thanks for all you do to support us.

Josh