

1. Agenda

Documents:

[BOMC-7-17-19-URA-WS-AGENDA.PDF](#)

2. Meeting Called To Order/Adoption Of Agenda

3. Urban Redevelopment Agency (URA) Bylaws Discussion

Documents:

[DRAFT URA BYLAWS.PDF](#)

4. Public Comment

5. Adjournment



**URBAN REDEVELOPMENT AGENCY
WORK SESSION
July 17, 2019
Immediately Following Work Session**

AGENDA

- Item No. 1 Meeting Called to Order
- Item No. 2 Adoption of Agenda
- Item No. 3 **Urban Redevelopment Agency (URA) Bylaws Discussion**
On the advice of the City's financial consultants, the BOMC has established the URA as a step to achieving development goals. Members of the BOMC will also make up the URA.
- Item No. 4 Public Comment
- Item No. 5 Adjournment

BYLAWS OF
URBAN REDEVELOPMENT AGENCY OF THE CITY OF AVONDALE ESTATES

ARTICLE I. – THE AGENCY

Section 1. Name of Agency. The name of the Agency shall be “Urban Redevelopment Agency of the City of Avondale Estates.”

Section 2. Seal of Agency. The seal of the Agency shall be in the form of a circle and bear the name of the Agency and the year of its organization.

Section 3. Office of Agency. The office of the Agency shall be located at the City of Avondale Estates, 21 North Avondale Road, Avondale Estates, Georgia 30317 or such other place in the City of Avondale Estates, Georgia, as the Agency may from time to time designate by resolution.

ARTICLE II. – OFFICERS

Section 1. Officers. The officers of the Agency shall be a Chairman, a Vice Chairman and a Treasurer/Secretary. The Agency may by resolution appoint additional officers, including, but not limited to a treasurer or an assistant secretary.

Section 2. Chairman. The Chairman shall preside at all meetings of the Agency. Except as otherwise authorized by resolution of the Agency, the Chairman shall sign all contracts, deeds and other instruments made by the Agency. At each meeting, the Chairman shall submit such recommendations and information as he or she may consider proper concerning the business, affairs, and policies of the Agency.

Section 3. Vice Chairman. The Vice Chairman shall perform the duties of the Chairman in the absence, resignation, incapacity or death of the Chairman.

Section 4. Treasurer/Secretary. The Treasurer/Secretary shall keep the records of the Agency, shall act as secretary of the meetings of the Agency and record all votes and shall keep a record of the proceedings of the Agency in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to such office. The Treasurer/Secretary shall keep in safe custody the seal of the Agency and shall have the power to affix such seal to all contracts and instruments to be executed by the Agency.

Section 5. Additional Duties. The officers of the Agency shall perform such other duties and functions as may from time to time be specified by resolution of the Agency.

Section 6. Election or Appointment. The officers shall be appointed or elected in accordance with the provisions of the Urban Redevelopment Law (O.C.G.A. 36-61-1 *et seq.*), as amended (the “Act”) at the annual meeting of the Agency from among the members

of the Agency and shall hold office for one year or until their successors are appointed or elected and qualified.

Section 7. Vacancies. Should any office become vacant, the Mayor (with respect to the Chairman or Vice Chairman) shall appoint, or the Agency (with respect to other office) shall elect, a successor from the Agency's membership at its next meeting, and such appointment or election shall be for the unexpired term of said office.

Section 8. Personnel. The Agency may from time to time employ such personnel as it deems necessary to exercise its powers, duties and functions as prescribed by the Act and all other laws of the State of Georgia applicable thereto. The selection and compensation of such personnel shall be determined by the Agency subject to the laws of the State of Georgia.

ARTICLE III. – POWERS AND MEETINGS

Section 1. Powers. The Agency shall have all the powers conferred upon it by the Act and the Constitution and laws of the State of Georgia.

Section 2. Annual Meeting. The Agency shall have an annual meeting. The annual meeting shall be held in the month of January or such other month as shall be specified by resolution of the Agency.

Section 3. Special Meetings. The Chairman of the Agency may, when he or she deems it expedient, and shall, upon the written request of two members of the Agency, call a special meeting of the Agency for the purpose of transacting any business designated in the call. At such special meeting no business shall be considered other than as designated in the call, but if all of the members of the Agency are present at a special meeting any and all business may be transacted at such special meeting. Notice of special meetings must be written. Oral notice may be delivered personally or by telephone and shall be given at least twenty-four (24) hours prior to the time of the meeting. Written notice may be sent by regular mail, overnight mail, electronic mail or delivered personally. If delivery by electronic mail or personally, such notice shall be delivered at least twenty-four (24) hours prior to the time of the meeting. If written notice is delivered by overnight mail, such notice shall be mailed at least two (2) days prior to the date of the meeting. If written notice is sent by regular mail, such notice shall be mailed at least three (3) days prior to the date of the meeting. Notice shall be deemed to have been given properly to any commissioner who attends the meeting.

Section 4. Quorum. The powers of the Agency shall be vested in the members thereof in office from time to time. A majority of the members shall constitute a quorum for the purpose of conducting its business and exercising its powers and all other purposes.

Section 5. Manner of Voting. The voting on all questions coming before the Agency shall be by roll call and the yeas and nays shall be entered upon the minutes of such meeting, except in the case of election when the vote may be by ballot.

ARTICLE IV. – MISCELLANEOUS

Section 1. Amendments to Bylaws. The Bylaws of the Agency may be amended at a regular or special meeting with the approval of at least two-thirds of the members of the Agency.

Section 2. Fiscal Year. The Agency shall have the same fiscal year as the City of Avondale Estates, Georgia.

Section 3. No Taxing Authority. Pursuant to the Act, the Agency shall not have the power to levy taxes and assessments.