

1. Agenda

Documents:

BOMC-2-26-18-RM-AGENDA.PDF

2. Meeting Called To Order

3. Invocation/Pledge To The Flag

4. Adoption Of Agenda

5. Approval Of Minutes

6. Commissioner Updates

7. Citizens' Comments

8. Old Business: None

9. New Business

9.I. Conditional Use Permit Application For Accessory Dwelling At 57 Wiltshire Drive

Documents:

57 WSHIRE COND USE APP.PDF

9.II. Contract With Stantec For Phase One Of US 278 Redesign

9.III. Resolution To Approve Fund Balance Policy

Documents:

FUND BALANCE RES.PDF

10. Announcements

11. Adjournment



**BOARD OF MAYOR AND COMMISSIONERS
REGULAR MEETING
January 22nd, 2018
Immediately Following Public Hearing**

AGENDA

- Item No. 1 Meeting Called to Order
- Item No. 2 Invocation (Commissioner Shortell)
- Item No. 3 Pledge to the Flag
- Item No. 4 Adoption of Agenda
- Item No. 5 Approval of Minutes:
October 11th work session
November 1st special called work session
November 13th public hearing
November 15th special called work session
November 28th special called work session
December 18th special called meeting
December 18th special called work session
January 8th regular meeting
January 17th work session
- Item No. 6 Commissioner Updates – Subjects of General Interest and Concern
- Item No. 7 Citizens' Comments:
"It's another beautiful day in Avondale Estates" – Thomas P. Samford
- Item No. 8 Old Business: None
- Item No. 9 New Business:

Conditional Use Permit Application for Accessory Dwelling at 57 Wiltshire Drive

Jenny Fidler and Ward Kirlin of 57 Wiltshire propose an accessory dwelling unit. The unit will be part of a new two car garage. The unit is proposed as an in-law suite and will not be rented. Article 8, Section 801 III. states that "Accessory dwellings shall only be permitted if approved as a conditional use pursuant to Section 1401."

Contract With Stantec for Phase One of US 278 Redesign

The Board of Mayor and Commissioners directed staff to pursue a **contract with Stantec. A contract will either be ready for signature or** direction on contract execution will be determined.

Resolution to Approve Fund Balance Policy

To maintain the financial integrity of the City, staff has drafted a fund balance policy. The policy establishes a minimum amount deemed appropriate to have in fund balance, or reserves. Also included is a plan for replenishing those funds should they below that amount.

Item No. 10 Announcements (Commissioner Shortell)

It's that time of year again for the State of the City address. Mayor Elmore will give the address at City Hall on March 26th at 6:30 p.m. in lieu of that month's regular meeting.

Every year, the City's Easter events welcome the arrival of spring. On Saturday, March 31st, the Easter Egg Hunt and Dog Parade will take place at Willis Park. And Easter Sunday will once again see the Classic Car Parade come to our town. Stay tuned for more details on all these events.

Item No. 11 Adjournment



CONDITIONAL USE PERMIT APPLICATION

Cost: \$50

THIS SECTION COMPLETED BY CITY STAFF

Date Received: 1/24/18 Application #: _____

Payment: Check# 50 Cash _____ Received by [Signature]

Type of Conditional Use Requested (List Code Section based on Article 9 of the Official Zoning Ordinance):

APPLICANT COMPLETE SECTIONS BELOW

Applicant: Jenny Fidler/Ward Kirlin E-Mail: jfidleres@gmail.com

Applicant Mailing Address: 57 Wilshire Dr. A.E, GA 30002
wkirling@gmail.com

Applicant Phone: 404-932-9399 Fax: _____
404-931-6916

Business Owner(s): _____ E-Mail: _____
(If different than Applicant, attach Affidavit of Authorization as an Exhibit)

Business Owner's Mailing Address: _____

Business Owner(s) Phone: _____ Fax: _____

Property Owner(s): _____ E-Mail: _____
(If different than Applicant, attach Affidavit of Authorization as an Exhibit)

Property Owner's Mailing Address: _____

Property Owner(s) Phone: _____ Fax: _____

Address/Location of Subject Property: _____

District(s): 15th Land Lot(s): 232 Block: 13 Parcel(s): 15-232-05-007

Please provide the following description of the proposed use and property, as listed below.

1. General description of the proposed use.

We would like to replace deteriorating 1 car garage with 2 car garage with office space and in-law suite. My husband is a professor at a local medical school who will retire in several years and needs office space. The small →

2. Hours of Operation.

N/A

3. Size of building or tenant space.

560 sf

4. Number of parking spaces dedicated to the building or tenant space.

2 car garage

5. Explain how clients will enter and exit the property. Provide a site plan if needed.

They will enter property through interior stairs of garage.

- 6. Explain why the proposed use is beneficial and compatible to the surrounding area.

There are similar 2 car garages + suides next door and on most lots on our street

- 7. List the uses of all abutting properties.

residences

Justification for Conditional Use Permit

- 1. Would the proposed conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity of the Subject Property? Provide evidence based on the proposed business.

No

- 2. Would the proposed conditional use diminish or impair property values within the surrounding neighborhood? Explain why the business will be beneficial or detrimental to the surrounding neighborhood.

No

3. Would the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties? Explain.

No

4. Would the proposed conditional use impede the normal and orderly development of surrounding property for uses predominant in the area? Explain. The Comprehensive Plan and the Downtown Master Plan can assist with the future land use proposed for the area.

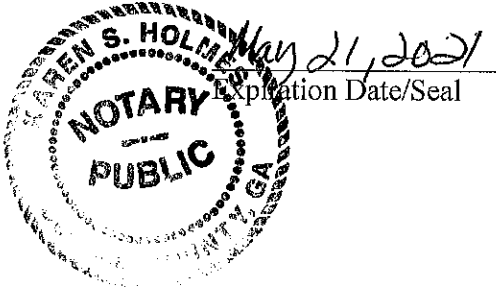
No

5. Would the proposed conditional use be consistent with a desirable pattern of development for the locality in general? Explain. The Comprehensive Plan and the Downtown Master Plan can assist with the future land use proposed for the area.

Yes

Karen S. Holmes
Notary Public

[Signature] _____
Signature of Applicant Date
Check One: Owner Agent _____



Conditional Use Permit Application Approved By:

A RESOLUTION

ADOPTING THE FUND BALANCE POLICY

WHEREAS, the fiscal well-being and integrity of our City government is of vital importance; and

WHEREAS, a written and adopted Fund Balance Policy advances the basic tenant and provides numerous related benefits such as assisting the Board of Mayor and Commissioners and Administration in the financial management of the City, saving time and energy when discussing financial matters, engendering public confidence, and providing continuity over time as BOMC and staff changes occur; and

WHEREAS, Fund Balance Policy is represented in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Commissioners of the City of Avondale Estates that the Board hereby adopts the Fund Balance Policy as attached in Exhibit A.

SO RESOLVED, this 26th day of February, 2018.

THE CITY OF AVONDALE ESTATES

Attest:

Jonathan Elmore, Mayor

Gina Hill, City Clerk

[Affix Seal Here]