



# City of Avondale Estates

## Application for *Temporary* Sign Permit

**Temporary On-Premises Advertising Sign:** A temporary sign includes any sign with a commercial message intended to be displayed for a short period of time, on a lot where the commercial activity takes place, but does not include real estate signs with a non-commercial message.

**Type 1:** Temporary on-premises advertising signs, including banners, relating to the initial opening or final closing of a business.

**Size:** 24 square feet **Time Limit:** 60 days **Number/Display:** 1.

**Type 2:** Temporary on-premises advertising signs, including banners, related to a sale or markdown of merchandise or services.

**Size:** 12 square feet **Time Limit:** 15 days **Number/Year:** 4 **Number/Display:** 2.

**Type 3:** Temporary on-premises advertising signs, including banners, related to a special event or festival.

**Size:** 24 square feet **Time Limit:** 15 days **Number/Year:** 4 **Number/Display:** 2.

**Type 4:** Temporary-local directional signs (T-LDS) are short term off-premises signs that direct attention to or convey directions to a temporary or nonpermanent commercial event.

**Size:** 6 square feet **Time Limit:** 15 days **Number/Year:** 4 **Height:** 3 feet **Setback:** 1 foot from R-O-W **Number/Display:** 4.

Note: Please refer to Section 5-369 (b) 3 of the Official Sign and Advertising Ordinance for the full text. The text above has been provided for reference only.

**Application Period:** 10 days from submittal of a complete application.

**Business Information** Avondale Estates Business License Number: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Email: \_\_\_\_\_

Owner/Tenant: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person in Case of Emergency: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### Sign Information

Sign Type: \_\_\_\_\_ Sign Size: \_\_\_\_\_ Number of Signs: \_\_\_\_\_

Location on the Property/Building: \_\_\_\_\_ Distance from the Curb (T-LDS only): \_\_\_\_\_

**Display Period:** Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Submittal Requirements:**  Scaled Drawing of Proposed Sign (s).

Property Owner Permission Letter allowing the Off-Premises Sign for Type 4.

**Applicant's Signature:** \_\_\_\_\_

### For Official Use Only

Approved:  Yes  No Approved by: \_\_\_\_\_ Date: \_\_\_\_\_