



City of Avondale Estates

Application for Sign Permit

In accordance with the City of Avondale Estates Sign and Advertising Structures Ordinance, as amended and adopted September 27, 2010, application for sign permit and associated fee is hereby submitted in order to engage in business in the City of Avondale Estates. Please see Article IX of Chapter 5 of the Official Avondale Estates Code of Ordinances for further information. In addition, Section 5-373 outlines the Sign Permit Application requirements.

Business Information

Avondale Estates Business License Number: _____

Name of Business: _____ Email: _____

Owner/Tenant: _____ Telephone: _____

Business Address: _____ Email: _____

Contact Person in Case of Emergency: _____ Telephone: _____

Contact Person's Address: _____ Email: _____

Name, address and phone number of the property owner upon which the sign is to be located:

Sign Information

Type of Sign Structure: _____ Number of Sign Faces: _____

Location on the Property (scaled drawing): _____ Is the sign in GDOT Right of Way? _____

Linear Feet of Road Frontage: _____ Distance from the Street Curb: _____

Property Size: _____ Construction Cost: _____

Sign Dimensions: Height: _____ Width: _____ Length: _____

Total Square Footage per Sign Face: _____ Aggregate Square Footage (if more than one face): _____

Contractor Information

Name of Sign Contractor: _____ Email: _____

Address: _____ Telephone: _____

Submittal Requirements:

- Scaled Drawing: property lines, building (s), street, curb, location of sign, distance to closest sign.
- Mounted or Freestanding: Engineering drawings signed and sealed by a professional engineer, licensed and registered with the State of GA. If this does not include colors, lettering, materials and lighting, submit an additional drawing(s).
- All Other Signs: Drawings, to scale, for all other signs which include color, lettering, materials and lighting.
- Material samples, (if applicable).
- Written consent of the owner of the real property, or the owner's agent, granting permission for placement of the sign.
- Signed agreement by the applicant to maintain the sign in safe condition.
- Proof that all required permits for the construction sign have been obtained, including but not limited to:
 - GDOT, if located on a State Highway and in the Right of Way.

Applicant's Signature: _____

For Official Use Only

Approved: _____ Yes _____ No Approved by: _____ Date: _____ Total Paid: _____



City of Avondale Estates Sign Permit Fees

No permit shall be issued until the appropriate application has been filed with the code enforcement officer and the fees have been paid to the clerk of the court as provided below:

Area of Sign	Cost
Under 2 Square Feet	No Charge
2-10 Square Feet	\$30.00
11-25 Square Feet	\$50.00
26-50 Square Feet	\$75.00
51 Square Feet or Greater	\$100.00

*Excluding Temporary Signs.