

Abondale Estates

ARCHITECTURAL REVIEW BOARD

Monday, January 4, 2010
Immediately following HPC Meeting

MINUTES

Members Present: Doug Leckband, Chairman
Jim Glover
Chris Kingsbury
Doug Leckband
Patrick O'Connor

Absent: Todd Pullen

Staff Present: Juliette Sims-Owens, City Clerk
Monica Callahan, Consultant

Item 1 Meeting called to order at 7:37 p.m. by Chairman Leckband.

Item 2 Approval of Minutes
➤ **December 7, 2009 – Regular Meeting**

A motion to approve the minutes as presented was made by Jim Glover, seconded by Patrick O'Connor; passed with all ayes (4-0).

Item 3 New Business: None

Item 4 Old Business:
➤ **Review of final draft of Design Guidelines**

Consultant Callahan distributed a revised copy of the guidelines which is 75% completed. Consultant Callahan noted that she needs about five more days to do illustrations before sending finalized copy to the board. The Board did a page by page review of the guidelines. Consultant Callahan indicated that she needs the following:

- Feedback on the materials list: Consultant Callahan will send a PDF file to Todd Pullen to review.
- Board to review illustrations and provide feedback
- Monica will send pictures to Chris Kingsbury and Holly Laubmann to get feedback on landscaping.

Board will review the finalized guidelines at the Special Called Meeting on January 13th. Chairman Leckband will present the finalized guidelines to the Board of Mayor and Commissioners on January 20th. Consultant Callahan will provide bound copies of the guidelines for the Board of Mayor and Commissioners.

Item 5 Other items deemed appropriate for discussion

Julie Feely, 2 Dartmouth Avenue/Planning and Zoning Acting Chair asked interested members of the HPC/ARB to take a look at the final draft of the sign ordinance that the Board of Mayor and Commissioners will consider this month. Ms. Feely stated that the reason she wants the board to look at it is because in its current form it allows for 25 ft. pole signs throughout the commercial district to see if this meets their expectations.

Chairman Leckband stated that at the board's next regular scheduled meeting they will begin receiving information from the charter school. Chairman Leckband stated that the charter school will present some interesting challenges to the board because due to the necessity of meeting their charter they have to have a certificate of occupancy wherever they are going by early June. Chairman Leckband noted that there is currently not a large readily accessible building in town so they are probably going to have to look at modular buildings.

Patrick O'Connor asked if they had a location.

Chairman Leckband stated they have a location they hopefully will have tied down by the time they come to the board.

Jim Glover stated that he heard it is modular buildings in a church parking lot.

Chairman Leckband stated that it probably will be modular buildings in a parking lot and there is nothing in the guidelines about modular buildings but nothing has been formally adopted yet but they will be in front of the ARB.

Julie Feely noted that the board is in the process of reviewing the zoning ordinance.

Chris Kingsbury spoke about how hard it is to get permitting for modular buildings.

Board discussed state laws regarding charter schools.

Item 6 Adjournment

There being no further business, a motion to adjourn at 8:25 p.m. was made by Jim Glover, seconded by Chris Kingsbury; passed with all ayes (4-0).

The next scheduled Architectural Review Board Meeting will be held on:

Monday, February 1, 2010 at 7:00 p.m.

Applications DEADLINE: Friday, January 8, 2010 at Noon