

Avondale Estates

ARCHITECTURAL REVIEW BOARD

January 5, 2009

Immediately following HPC Meeting

Minutes

Members Present: Doug Leckband, Chairman
Jim Glover
Todd Pullen
Patrick O'Connor
Chris Kingsbury

Staff Present: Juliette Sims-Owens, City Clerk
Monica Callahan, Consultant

Item 1 Meeting called to order at 8:15 p.m. by Chairman Leckband

Item 2 Old Business: None

Item 3 Consent Agenda

Due to an administrative error the application for Almost Grown of 126 N. Avondale Road, was moved to the Historic Preservation Commission consent agenda as this business is located in the Tudor Village which is in the historic district.

- **Window Signage: Almost Grown, 126 N. Avondale Rd (Sherman)**

Item 4 New Business: None

Item 5 Other items deemed appropriate for discussion

- **Review of Design Guidelines**

Consultant Callahan distributed a draft copy of the downtown design guidelines which include the comments from the Architectural Review Board and City Manager Brown. Consultant Callahan did a page by page review of the draft.

The board will hold a Special Called Work Session to review the entire design guidelines on January 26, 2009 at 7:00 p.m. Consultant Callahan will not attend this work session, it is a working session for the board members only.

Consultant Callahan will email the board everything she has completed to date on the design guidelines by January 12, 2009 for the board to review and comment on by their Special Work Session on January 26th.

Item 6 Adjournment

There being no further business, a motion to adjourn at 9:10 p.m. was made by Jim Glover, seconded by Patrick O'Connor; passed with all ayes (5-0).

Next scheduled HPC meeting will be February 2, 2009 at 7:00 p.m.

Applications due Friday, January 16, 2009 at 12:00 noon