

# City of Avondale Estates Board of Appeals

## ACTION MINUTES

TUESDAY, DECEMBER 16, 2008  
6:30 p.m.

**MEMBERS PRESENT:** Alan Harvey, Chairman  
Terry Giager  
Ted Penrod

**MEMBERS ABSENT:** David Deiters  
Ken Davis

**STAFF PRESENT:** Karen Holmes

**ITEM NO. 1:** Meeting called to order at 6:30 p.m. by Chairman Harvey

**ITEM NO. 2:** Approval of November 18, 2008 minutes

**ITEM NO. 3:** Discussion of Board By-laws  
Using the City of Decatur's Rules of Procedure and the Bylaws of the Gwinnett County Zoning Board of Appeals, rules of procedure were drafted.  
Item moved to next meeting for adoption.

**ITEM NO. 4:** Adjournment  
There being no further business it was the consensus of the board to adjourn at 7:06 p.m.